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TO: Ellen Ha, Inspector General
Office of the Inspector General

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: March 27, 2024

RE: 2024-2025 Budget Analysis

Attached is our budget analysis regarding your agency's budget for the 2024-2025 Fiscal Year.

Please be prepared to respond to the issues/questions raised in our analysis during your scheduled hearing on **Thursday, March 28, 2024 at 11:00 am**. We would then appreciate a written response to the issues/questions at your earliest convenience before or after your budget hearing. Please forward a copy of your responses to the Council members, the City Clerk's Office, and the Legislative Policy Division.

Please contact us if you have any questions regarding our budget analysis.

Thank you for your cooperation in this matter.

DW:ml:ss

Attachments:
Issues and Questions

cc: Councilmembers
Auditor General's Office
Jay Rising, Chief Financial Officer
Tanya Stoudemire, Chief Deputy CFO Policy & Administration Director
Steve Watson, Budget Director
Rachel Schafer, Budget Analyst
James George, Agency CFO
Malik Washington, Mayor's Office

OIG (54)
(Office of the Inspector General)
FY 2024-2025 Budget Analysis by the Legislative Policy Division

Mission

Article 7.5 Chapter 3 of the 2012 City of Detroit Charter establishes the Office of the Inspector General (OIG). The purpose of the office is to ensure honesty and integrity in the operation and efficiency of City government by rooting out waste, abuse, fraud, and corruption. The Mission of the office is to be one of the most proficient and vigilant Inspector General Offices in the country.

Issues and Questions

1. Please briefly explain the new expense initiatives the Office of the Inspector General (OIG) is planning to implement in FY 2025. Please provide which appropriation/cost center the new initiatives will affect in FY 2025.
2. Please briefly explain the new capital funding requests the OIG is planning to implement in FY 2025. Please provide which appropriation/cost center the new requests will affect in FY 2025.
3. Please briefly explain the operational reform and savings proposals the OIG is planning to implement in FY 2025. Please provide which appropriation/cost center the new reforms/proposals will affect in FY 2025.
4. Please briefly explain the new revenue initiatives/proposals the OIG is planning to implement in FY 2025. Please provide which appropriation/cost center the new initiatives/proposals will affect in FY 2025.
5. What are your projected performance metrics for each division/operational program in the current fiscal year? What are your target metrics for each division/operational program for fiscal year 2025?
6. According to the Office of the Chief Financial Officer (OCFO), the OIG had (1) one vacancy through February 09, 2024.
 - a. Please indicate your number of vacancies as of March 27, 2024.
 - b. What are the titles of the vacant positions?
 - c. What is the difficulty of filling the vacancies?
 - d. Please briefly explain the OIG's strategy to fill the vacant positions or why they will remain vacant.
7. For FY 2025, expenditures for Salaries & Wages will decrease by \$6,195 or -(0.58%) due to loss of one FTE ; yet, the FY 2025 expenditures for Employee Benefits increase by \$20,720 or 1.95%. Please explain.
8. For FY 2025, expenditures for Operating Services will increase by \$18,497 or 12%. Please explain the cause of this increase.
9. For FY 2025, expenditures for Other Expenses will increase by \$7,000 or 39%. Please explain the cause of this increase.
10. Can you please explain the OIG's follow up process on recommendations issued? Can you provide information on how many recommendations departments have implemented for FY 2023 and FY 2024?

OFFICE OF THE INSPECTOR GENERAL (54)

Mission

Article 7.5 Chapter 3 of the 2012 City of Detroit Charter establishes the Office of the Inspector General (OIG). The purpose of the office is to ensure honesty and integrity in the operation and efficiency of City government by rooting out waste, abuse, fraud, and corruption. The Mission of the office is to be one of the most proficient and vigilant Inspector General Offices in the country.

Operating Programs and Services

- Accountability Investigations & Audits:** The OIG investigates official conduct of public servant, City agency, program, contractor and subcontractor providing goods and services to the City; business entity seeking contracts or certification of eligibility for City contracts; and person seeking certification of eligibility for participation in any City program, either in response to a complaint or on the Inspector General’s own initiative in order to detect and prevent waste, abuse, fraud and corruption. To carry out its Charter-mandated duties without any bias or influence, the Charter established the OIG to be one of the four independent agencies of the City of Detroit.

Goals, Strategic Priorities and Related City Outcomes

Goals / Strategic Priorities	Timeframe	Related City Outcome
1. To conduct appropriate investigations and reviews to further our goal of rooting out fraud, abuse, waste and corruption in City government and contracting and by doing so make the City of Detroit a better place to work and conduct business	January 2020 – December 2024	Effective Governance

Budget By Service

Services	FY 2025 Mayor Proposed	FY 2025 Mayor Proposed FTE
Accountability Investigations	\$1,742,634	10.0
Total:	\$1,742,634	10.0

OFFICE OF THE INSPECTOR GENERAL (54)

Metrics and Data

Metrics	Data	Related Goal #
Complaints actively worked on	39	1
New investigations opened	21	1
Investigations closed (all active investigations, both prior and new)	17	1

Department 54 - Office of the Inspector General

Budget Summary

	FY2023 Actual		FY2024 Adopted		FY2025 Mayor Proposed	
	General Fund	All Funds	General Fund	All Funds	General Fund	All Funds
Total Revenues	-	-	-	-	-	-
Total Expenditures	1,323,967	1,323,967	1,702,537	1,702,537	1,742,634	1,742,634
Net Tax Cost	1,323,967	1,323,967	1,702,537	1,702,537	1,742,634	1,742,634

	FY2026 Forecast		FY2027 Forecast		FY2028 Forecast	
	General Fund	All Funds	General Fund	All Funds	General Fund	All Funds
Total Revenues	-	-	-	-	-	-
Total Expenditures	1,772,366	1,772,366	1,802,657	1,802,657	1,833,517	1,833,517
Net Tax Cost	1,772,366	1,772,366	1,802,657	1,802,657	1,833,517	1,833,517

General Fund Recurring vs One-Time Expenditures

	FY2024 Adopted	FY2025 Mayor Proposed
Recurring Expenditures	1,702,537	1,742,634
One-Time Expenditures	-	-
Total Expenditures	1,702,537	1,742,634

Positions (by FTE)

	2/9/2024 Actual	FY2024 Adopted	FY2025 Mayor Proposed	FY2026 Forecast	FY2027 Forecast	FY2028 Forecast
General Fund	10.00	11.00	10.00	10.00	10.00	10.00
Non-General Fund	-	-	-	-	-	-
ARPA	-	-	-	-	-	-
Total Positions	10.00	11.00	10.00	10.00	10.00	10.00

**CITY OF DETROIT
BUDGET DEVELOPMENT
EXPENDITURES BY SUMMARY CATEGORY - ALL FUNDS
DEPARTMENT 54 - OFFICE OF THE INSPECTOR GENERAL**

Department # - Department Name Summary Category	FY2024 Adopted	FY2025 Mayor Proposed	FY2026 Forecast	FY2027 Forecast	FY2028 Forecast
54 - Office of the Inspector General	1,702,537	1,742,634	1,772,366	1,802,657	1,833,517
Salaries & Wages	1,060,844	1,054,649	1,075,742	1,097,257	1,119,202
Employee Benefits	314,452	335,172	340,283	345,496	350,813
Professional & Contractual Services	102,500	102,500	103,525	104,560	105,606
Operating Supplies	55,560	55,635	56,191	56,752	57,319
Operating Services	151,181	169,678	171,375	173,089	174,819
Other Expenses	18,000	25,000	25,250	25,503	25,758
Grand Total	1,702,537	1,742,634	1,772,366	1,802,657	1,833,517

**CITY OF DETROIT
BUDGET DEVELOPMENT
EXPENDITURES BY SUMMARY CATEGORY - FUND DETAIL
DEPARTMENT 54 - OFFICE OF THE INSPECTOR GENERAL**

Department # - Department Name Fund # - Fund Name Summary Category	FY2024 Adopted	FY2025 Mayor Proposed	FY2026 Forecast	FY2027 Forecast	FY2028 Forecast
54 - Office of the Inspector General	1,702,537	1,742,634	1,772,366	1,802,657	1,833,517
1000 - General Fund	1,702,537	1,742,634	1,772,366	1,802,657	1,833,517
Salaries & Wages	1,060,844	1,054,649	1,075,742	1,097,257	1,119,202
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Professional & Contractual Services	102,500	102,500	103,525	104,560	105,606
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Other Expenses	18,000	25,000	25,250	25,503	25,758
Grand Total	1,702,537	1,742,634	1,772,366	1,802,657	1,833,517

**CITY OF DETROIT
BUDGET DEVELOPMENT
FINANCIAL DETAIL BY DEPARTMENT, FUND, APPROPRIATION, & COST CENTER - EXPENDITURES
DEPARTMENT 54 - OFFICE OF THE INSPECTOR GENERAL**

Department # - Department Name	FY2024	FY2025	FY2026	FY2027	FY2028
Fund # - Fund Name	Adopted	Mayor Proposed	Forecast	Forecast	Forecast
Appropriation # - Appropriation Name					
Cost Center # - Cost Center Name					
54 - Office of the Inspector General	1,702,537	1,742,634	1,772,366	1,802,657	1,833,517
1000 - General Fund	1,702,537	1,742,634	1,772,366	1,802,657	1,833,517
28540 - OIG Investigations & Accountability	1,702,537	1,742,634	1,772,366	1,802,657	1,833,517
540010 - Office of the Inspector General	1,702,537	1,742,634	1,772,366	1,802,657	1,833,517
Grand Total	1,702,537	1,742,634	1,772,366	1,802,657	1,833,517

**CITY OF DETROIT
BUDGET DEVELOPMENT
POSITION DETAIL BY DEPARTMENT, FUND, APPROPRIATION, & COST CENTER
DEPARTMENT 54 - OFFICE OF THE INSPECTOR GENERAL**

Department # - Department Name					
Fund # - Fund Name					
Appropriation # - Appropriation Name	FY2024	FY2025	FY2026	FY2027	FY2028
Cost Center # - Cost Center Name	Adopted	Mayor Proposed	Forecast	Forecast	Forecast
Job Code - Job Title					
54 - Office of the Inspector General	11	10	10	10	10
1000 - General Fund	11	10	10	10	10
28540 - OIG Investigations & Accountability	11	10	10	10	10
540010 - Office of the Inspector General	11	10	10	10	10
010135.Inspector General	1	1	1	1	1
010149.Deputy Inspector General	1	1	1	1	1
011710.Investigator Office Of Inspector General	2	2	2	2	2
011715.Attorney Office Of The Inspector General	1	1	1	1	1
011716.Associate Attorney Office Of the Inspector General	1	1	1	1	1
011720.Forensic Auditor Office Of Inspector General	2	2	2	2	2
013373.Executive Administrative Assistant 1	0	1	1	1	1
013376.Executive Administrative Assistant 2	1	1	1	1	1
929106.Administrative Special Services Staff 1 Exempt	1	0	0	0	0
929107.Administrative Special Services Staff 2 Exempt	1	0	0	0	0
Grand Total	11	10	10	10	10