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City of Detroit


CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: January 24, 2022

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of January 25, 2022.

The contracts submitted are included on the City Council's Agenda for referral to the Committees for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Mark Lockridge
Boysie Jackson
Irvin Corley
Marcell Todd
Gail Fulton

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Statistics compiled for the list submitted for referral on January 25, 2022

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
Demolition	1	0	0	0
DoIT	1	0	1	0
Housing & Revitalization	1	0	0	1
Water & Sewage	2	0	0	0
Totals	5	No Focused/Limited Bids	1 Amendment;	1

Also included in this Report:

8 Assignment Agreements for various City Departments to reflect ownership of those 8 contracts changing from Jorgensen Ford Sales, Inc. to Feldman Ford, LLC. All other contract terms and conditions remain the same.

Statistics compiled for the Contracts submitted for referral on January 25, 2022

This list represents costs totaling \$6,803,678.47 ¹

Included in total costs are the following:

General Fund	\$ 6,619,666.67
Block Grant Fund	\$ 91,611.80
Gordie Howe Project Fund	\$ 92,400.00

¹ The contract list includes: 1 Amendment for extension of time and/or increase in funds. 4 New contracts for terms of 1 to 4 years and 8 months.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: January 24, 2022

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED AT THE FORMAL SESSION OF JANUARY 25, 2022.**

CITY DEMOLITION

6004199 100% City Funding – To Provide Environmental Due Diligence Prior to Abatement and Demolition. – Contractor: Beam, Longest and Neff, LLC – Location: 51151 West Pontiac Trail, Wixom, MI 48393 – Contract Period: Upon City Council Approval through September 30, 2026 – Total Contract Amount: \$5,766,666.67.

Funding

Account String: **NOT Provided.**
Fund Account Name: N/A
Appropriation Name: N/A
Funds Available: **Account String was not provided, therefore available funding cannot be verified.**

Consolidated Affidavits

Date signed: **10-19-20**
 Covenant of Equal Opportunity
 Hiring Policy Compliance; Employment Application complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record Disclosure

Tax Clearances Expiration Date: **10-12-22**
Political Contributions and Expenditures Statement:
Signed: **10-19-21**
Contributions: **None Indicated.**

Bid Information

Other Bid: **TTL \$4,137. Excel Bid comparison was provided, but it did not include the other bid’s full business name nor any other decipherable information.**

Contract Details:

Vendor: **Beam, Longest and Neff, LLC** Bid: **Lowest Bid.** Amount: **\$5,766,666.67**
Duration: **4 years and 8 months** End Date: **September 30, 2026**
Purpose: **Support the City’s Blight removal efforts by providing Environmental Due Diligence Prior to Abatement and Demolition.**

Services:

Interior/Exterior Pre-Survey Due Diligence/pre-inspection site visit to identify and document impediments, relocate/remove debris, flooding, damaged utility lines, and post notices; Engineering Survey to mark exterior and functional space designations in fluorescent spray paint and identify unsafe conditions; Report information found; HRM Due Diligence including hazardous/regulated materials survey, inspection, sample analysis, report, and support for abatement/removal of hazardous/regulated materials.

Fees/Costs:

Engineering Survey	\$400	
Hazardous/Regulated Materials Survey, Mobilization, Inspection, Report, & Admin.	\$715	
PLM Per Sample	\$10.00	
Abatement Support, Mobilization, Review, & Admin.	\$340	
Post-Abatement Air Monitoring	\$390	
Post-Abatement Inspection & Verification	\$200	TOTAL: \$2,055

***NOTE: No other information for fees was provided that would equal the total contract amount of \$5,766,666.67.**

DoIT

6002767 100% City Funding – AMEND 1 – To Provide an Increase of Funds Only for Implementation of Cherwell's Out-Of-The Box HR Service Management Solution. – Contractor: Avante Solutions, Inc. – Location: 728 W Jackson Boulevard, Suite 105, Chicago, IL 60661 – Contract Period: May 26, 2020 through May 25, 2023 – Contract Increase Amount: \$178,000.00 – Total Contract Amount: \$853,000.00.

Funding

Account String: **1000-00024-310020-622302**

Fund Account Name: **General Fund**

Appropriation Name: **DoIT Administration & Operations**

Funds Available: **\$110,167 as of January 21, 2022;**

***This Account String is from a previous fiscal year. This account has a DEFICIT of \$67,833. Funds may come from another source.**

Tax Clearances Expiration Date: **11-15-22**

Political Contributions and Expenditures Statement:

Signed: **10-20-21**

Contributions: **None indicated.**

Consolidated Affidavits

Date signed: **11-17-21; 10-20-21**

Covenant of Equal Opportunity

Hiring Policy Compliance;
Employment Application Complies

Slavery Era Records Disclosure

Prison Industry Records Disclosure

Immigrant Detention System Record
Disclosure

(No X in box above, means document was NOT provided).

Bid Information

Other Bids: **None because this is an amendment to an existing contract. Avante Solutions was the sole bid at the time approval.**

Contract Details:

Vendor: **Avante Solutions, Inc.**

Amendment: **Amend 1 to add funds only**

Amount: **Add \$178,000; total contract \$853,000**

Duration: **3 years**

End Date: **May 25, 2023**

Purpose: **Configuration and other work items related to the Treasury department's implementation of Cherwell's Out-Of-The Box HR Service Management System.**

Services:

Remain the Same

- **Upgrade the current software version from 9.3.2 to 9.6**
- **Develop the existing Cherwell Asset Management Platform**
- **Redesign and improve self-service Portal and Incident Management**
- **Restructure the City's service catalog**
- **Integration of phone system, Solar Winds, and Barcode scanning to CMDB**
- **Implement a new human resources module or customize module for Treasury Office**
- **Prepare City technical staff for Cherwell configuration, implementation, and Certification**
- **Original contract provided for approximately 3,272 hours of service to configure, improve, and support updates to the existing system.**

Fees/Costs:

Remains the Same at \$206.25/hr. (based on \$1,650/day)

Travel including Meals, Lodging, and Transportation are included in pricing and shall not exceed Meals at \$56/day for 5 days for \$280; Lodging at \$300 per day for 5 days for \$1,500; and Transportation at \$40 per day for 5 days for \$200.

City will be invoiced monthly for services provided.

Additional Information:

Contract 6002767 was approved June 9, 2020 with Avante Solutions, Inc. to provide for the implementation of Cherwell's Out-Of-The Box HR Service Management Solution for \$675,000; through May 25, 2023.

HOUSING & REVITALIZATION

6004209 100% City Funding – To Provide Services for the Gordie Howe International Bridge Project to Rehab the Residential Property Located at 9432 Longacre. – Contractor: Lake Star Construction Services, Inc. – Location: 440 Burroughs Suite 133, Detroit, MI 48202 – Contract Period: Upon City Council Approval through January 31, 2023 – Total Contract Amount: \$92,400.00.

Funding

Account String: **1004-20413-360145-651159**
Fund Account Name: **Gordie Howe Bridge Project Fund**
Appropriation Name: **Bridging Neighborhoods**
Funds Available: **\$4,917,615 as of January 21, 2022**

Tax Clearances Expiration Date: **7-19-22**

Political Contributions and Expenditures Statement:

Signed: **7-20-21**
Contributions: **None Indicated.**

Consolidated Affidavits

Date signed: **7-20-21**
 Covenant of Equal Opportunity
 Hiring Policy Compliance;
Employment Application Complies
 Slavery Era Records Disclosure
 Prison Industry Records Disclosure
 Immigrant Detention System Record
Disclosure

Bid Information

22 pre-qualified vendors were invited to bid; 3 pre-qualified vendors attended the scheduled bid-walk on 12/13/2021. MJ Construction did not attend the mandatory bid-walk. CTI submitted a “no bid” response. OCP received only 1 bid response.

Contract Details:

Vendor: **Lake Star Construction Services, Inc.** Amount: **\$92,400**
Duration: **1 year** End Date: **January 31, 2023**
Purpose: **Provide Services for the Gordie Howe International Bridge Project for a full renovation of the Residential Property Located at 9432 Longacre for the Bridging Neighborhoods Program.**

Services:

The full scope of work is made up of 4 parts to be completed within 4 months of the date on the Notice to Proceed:

- **Part I – Standard Modifications, which includes abatement of Hazardous Material found on roof by removing, reinstalling, or repairing the roof & installing the Slate Package Renovation in the interior/exterior.**
- **Part II – BN Construction Quality Standards, which includes compliance with building codes, 18-month warranty on renovations, and hazardous material survey for asbestos, lead in water, lead dust, and mold.**
- **Part III – Product Specifications from a predetermined list of products from Home Depot.**
- **Part IV – Hazardous Materials Survey inspection completed on 12/23/2021.**

Slate Package Renovation Includes: Provide gas and electric connection for stove and dryer; connection for dishwasher, install 15 cabinets in kitchen; rewire entire home; replace all sewer drains; rebuild front wall in bedroom and front room; replace main sewer line; install vinyl siding and windows; replace front ½ of roof.

Fees:

Base Bid	\$84,000
BNP Allowance	
for Additional Services	\$8,400
TOTAL	\$92,400

Recent Contracts Approved for Gordie Howe Residential Rehabs:

Contract 6004141 and Contract 6003904 was approved the week of Dec. 20, 2021 during Recess and Nov. 3, 2021, with Nora Contracting, LLC to provide residential rehab at 15801 Maddelein for \$86,900 and 3221 Liddesdale for \$102,300.

Contract 6004112 was approved the Week of December 14 Recess, with Jozef Contractor, Inc. to residential rehab at 16611 Turner and 16828 Prairie for \$209,000.

EMERGENCY- WATER & SEWERAGE

6003823 56% Grant - 44% City Funding – To Provide Emergency Remediation for June 26, 2021 Flood Event. – Contractor: Flood & Fire Solutions, Inc. – Location: 51528 Industrial Drive New Baltimore, MI 48047 – Contract Period: July 14, 2021 through January 12, 2022 – Total Contract Amount: \$348,274.22.

This contract should be removed from consideration as it was placed on the agenda in error.

This contract was approved the Week of December 20, 2021 during Recess Procedures. All Affidavits and Clearance was provided at the time of approval.

Clearances expire 11-12-22 and all Affidavits were signed 8-13-21, except the Covenant of Equal Opportunity Affidavit was signed 11-24-21.

Quick Summary of Services & Fees:

Emergency Basement Cleaning and Remediation of 95 basements for the June 26, 2021 Flood Event. Addresses are included in scope of services. Invoices are dated from July 29, 2021 to September 20, 2021; price per property ranges from \$2,315.23 to \$6,974.10.

Contractor provided all labor, supplies, equipment, and tools. All crews worked under DWSD supervision and direction.

EMERGENCY- WATER & SEWERAGE

6003826 56% Grant - 44% City Funding – To Provide Emergency Remediation for June 26, 2021 Flood Event. – Contractor: ProRestore 24/7 Property Restoration Services, Inc. – Location: 13201 North End Avenue, Oak Park, MI 48237 – Contract Period: July 20, 2021 through January 20, 2022 – Total Contract Amount: \$91,611.80.

According to OCP, this Contract was Delayed in its Submission to City Council Due to the Suppliers Inability to Obtain Approved Tax Clearances.

Funding from 2 Accounts:

Account String: **2001-20813-360086-651169-460999**
Fund Account Name: **Block Grant Fund**
Appropriation Name: **56% to CDBG-CV CARES Act [\$51,302.62]**
Funds Available: **\$11,324,748 as of January 21, 2022**

Account String: **1000-20976-350030-617900-460999**
Fund Account Name: **General Fund**
Appropriation Name: **44% to 2021 Food Response Funds [\$40,309.19]**
Funds Available: **\$3,454,183 as of January 21, 2022**

Consolidated Affidavits

Date signed: **8-12-21**

- Covenant of Equal Opportunity
- Hiring Policy Compliance; Employment Application Complies
- Slavery Era Records Disclosure
- Prison Industry Records Disclosure
- Immigrant Detention System Record Disclosure

Tax Clearances Expiration Date: 9-8-22

Political Contributions and Expenditures Statement:

Signed: **8-12-21**
Contributions: **None indicated.**

Bid Information

No bids because this contract is for Emergency Remediation Services. DWSD selected all suppliers. ProRestore signed Letter of Intent to provide for services on July 19, 2021.

Contract Details:

Vendor: **ProRestore 24/7 Property Restoration Services, Inc.**
Amount: **\$91,611.80** End Date: **January 20, 2022**
Purpose: **Provide Emergency Remediation for June 26, 2021 Flood Event**

Services:

Basement Cleaning for buildings and homes– contractor provides all labor, supplies, equipment, tools. All crews work under DWSD supervision and direction. Services began on July 20, 2021, which included:

- **Clean sanitize and remove debris from impacted seniors and disabled residents by providing the following services, but not limited to: Removal or dewatering and drying of stagnant water and Removal of impacted debris from in basements, crawl spaces or utility rooms**
- **Hazardous materials to be properly packaged, properly labeled and removed from residential homes in accordance with MIOSHA and DWSD’s Health and Safety Standards. Non-Hazardous materials to be stored at curbside for pickup by DPW**
- **Cleaning and sanitation of impacted flood area (s) in basements, crawl spaces or utility rooms**
- **Lighting pilot of hot water tanks and/or furnaces**
- **Before and after photos of assigned work sites**

Fees:

\$6.00 per square ft. Any additional rates are based on circumstances and nature of the services needed.

As of October 7, 2021, the Contracts listed below are changing ownership from Jorgensen Ford Sales, Inc. to *Feldman Ford, LLC* located at 8333 Michigan Ave. Detroit, MI 48210. All terms, conditions, covenants of each contract remain the same.

Assignment Agreement included in the documents, was signed by Jorgensen Ford Sales, Inc. and Feldman Ford, LLC on October 7, 2021.

This is a Request to authorize the following Assignment Agreements:

Original Contract:

FIRE

6000514 100% City Funding – To Provide Ambulance Apparatus. – **Contractor: Jorgensen Ford Sales, Inc.** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: March 1, 2017 through February 28, 2022 – Total Contract Amount: \$12,291,824.44.

Assignment:

FIRE

6000514 100% City Funding – To Provide Ambulance Apparatus. – **Contractor: Feldman Ford, LLC** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: March 1, 2017 through February 28, 2022 – Total Contract Amount: \$12,291,824.44.

Contract 6000514 was originally approved on February 21, 2017, for Jorgensen Ford Sales, Inc. to provide 49 ambulances over 5 years for \$12,291,824.44; through February 28, 2022. Costs per unit ranges from \$235,656.17 in year 1 to \$277,382.41 in year 5; providing 14 units in year 1 & 2 and 7 units for year 3, 4, & 5.

Original Contract:

FIRE

6002618 100% City Funding – To Provide Services to Furnish Thirty-Seven (37) Ambulance Remounts. – **Contractor: Jorgensen Ford Sales, Inc.** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through January 31, 2025 – Total Contract Amount: \$9,286,308.00.

Assignment:

FIRE

6002618 100% City Funding – To Provide Services to Furnish Thirty-Seven (37) Ambulance Remounts. – **Contractor: Feldman Ford, LLC** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through January 31, 2025 – Total Contract Amount: \$9,286,308.00.

Contract 6002618 was originally approved on February 4, 2020, for Jorgensen Ford Sales, Inc. to provide 37 Ambulance Remounts over 5 years for \$9,286,308; through January 31, 2025. Each remount costs \$217,826 in year 1 to \$235,780 in year 5 (2% increase each year).

Contracts affected by the Assignment Agreement continues onto the next page.

Contracts affected by the Assignment Agreement continued:**Original Contract:****GENERAL SERVICES**

6001276 100% City Funding – To Provide Heavy Duty Fleet Trucks, Upfitting, Accessories and Ancillary Services. – **Contractor: Jorgensen Ford Sales, Inc.** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: June 1, 2018 through May 31, 2023 – Total Contract Amount: \$3,349,785.00.

Assignment:**GENERAL SERVICES**

6001276 100% City Funding – To Provide Heavy Duty Fleet Trucks, Upfitting, Accessories and Ancillary Services. – **Contractor: Feldman Ford, LLC** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: June 1, 2018 through May 31, 2023 – Total Contract Amount: \$3,349,785.00.

Contract 6001276 was originally approved on May 29, 2018, for Jorgensen Ford Sales, Inc. to provide 29 Heavy Duty Fleet Trucks, Upfitting, Accessories and Ancillary Services over 5 years for \$3,349,785; through May 31, 2023. Costs are \$1,165,763 in year 1 for 11 trucks; 8 trucks in year 2 for \$807,412; 6 trucks in year 3 for \$556,456; 3 trucks in year 4 for \$343,013; and 1 bucket truck in year 5 for \$172,615 in year 5.

Original Contract:**GENERAL SERVICES**

6002021 100% City Funding – To Provide Vehicle Body Repair Service, Labor and/or Parts. – **Contractor: Jorgensen Ford Sales, Inc.** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through May 15, 2022 – Total Contract Amount: \$1,100,000.00.

Assignment:**GENERAL SERVICES**

6002021 100% City Funding – To Provide Vehicle Body Repair Service, Labor and/or Parts. – **Contractor: Feldman Ford, LLC** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through May 15, 2022 – Total Contract Amount: \$1,100,000.00.

Contract 6002021 was originally approved on May 7, 2019, for Jorgensen Ford Sales, Inc. to provide Vehicle Body Repair Service, Labor and/or Parts over 3 years for \$1,100,000; through May 15, 2022. Costs for labor \$38/hr., towing 1 way for \$100 per vehicle.

Contracts affected by the Assignment Agreement continues onto the next page.

Contracts affected by the Assignment Agreement continued:**Original Contract:****GENERAL SERVICES**

6003584 100% City Funding – To Provide Light Duty (Various Vehicles) Fleet Vehicle Purchases and Ancillary Services. – **Contractor: Jorgensen Ford Sales, Inc.** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through July 15, 2026 – Total Contract Amount: \$741,679.00.

Assignment:**GENERAL SERVICES**

6003584 100% City Funding – To Provide Light Duty (Various Vehicles) Fleet Vehicle Purchases and Ancillary Services. – **Contractor: Feldman Ford, LLC** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through July 15, 2026 – Total Contract Amount: \$741,679.00.

Contract 6003584 was originally approved on June 29, 2021, for Jorgensen Ford Sales, Inc. to provide 11 Police Response Pickup Vehicles and 5 Ford F-350 1-ton hauling Vehicle over 5 years for \$741,679; through July 15, 2026. Costs for Police Response pickups \$35,222 - \$39,642 and costs for F-350 from \$41,359 - \$47,907; plus 20% contingency fee.

Original Contract:**POLICE**

6002112 100% City Funding – To Provide Vehicle Repair Services, Labor, and/or Parts. – **Contractor: Jorgensen Ford Sales, Inc.** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through May 31, 2022 – Total Contract Amount: \$50,000.00.

Assignment:**POLICE**

6002112 100% City Funding – To Provide Vehicle Repair Services, Labor, and/or Parts. – **Contractor: Feldman Ford, LLC** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through May 31, 2022 – Total Contract Amount: \$50,000.00.

Contract 6002112 was originally approved on June 11, 2019, for Jorgensen Ford Sales, Inc. to provide Police Vehicle Repair Services, Labor, and/or Parts over 2 years for \$50,000; through May 31, 2021. Costs for labor is \$55/hr and parts at 25% discount from manufacturer price list.

Amendment 1 was approved to extend the contract term by 1 year; through May 31, 2022.

Contracts affected by the Assignment Agreement continues onto the next page.

Contracts affected by the Assignment Agreement continued:**Original Contract:****TRANSPORTATION**

3049009 100% Grant Funding – To Provide One (1) Ten Ton Boom Truck with Attached Bed and Crane Basket. – **Contractor: Jorgensen Ford Sales, Inc.** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through April 19, 2022 – Total Contract Amount: \$178,760.00.

Assignment:**TRANSPORTATION**

3049009 100% Grant Funding – To Provide One (1) Ten Ton Boom Truck with Attached Bed and Crane Basket. – **Contractor: Feldman Ford, LLC** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through April 19, 2022 – Total Contract Amount: \$178,760.00.

Contract 3049009 was originally approved on May 11, 2021, for Jorgensen Ford Sales, Inc. to provide One 10 -Ton Boom Truck with Attached Bed and Crane Basket for \$178,760; through April 19, 2022. Needed to lift and transport items such as heavy equipment and bus shelters, and the crane basket is used for DDOT personnel to work on roofs, electrical systems, etc.

Original Contract:**TRANSPORTATION**

6000880 100% City Funding – To Provide Vehicle Purchases. – **Contractor: Jorgensen Ford Sales, Inc.** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through August 15, 2021 – Total Contract Amount: \$28,510,904.00.

Assignment:**TRANSPORTATION**

6000880 100% City Funding – To Provide Vehicle Purchases. – **Contractor: Feldman Ford, LLC** – Location: 8333 Michigan Avenue, Detroit, MI 48210 – Contract Period: Upon City Council Approval through August 15, 2021 – Total Contract Amount: \$28,510,904.00.

Contract 6000880 was originally approved on May 25, 2017, for Jorgensen Ford Sales, Inc. for 1,060 Vehicle Purchases over 4 years for \$28,510,904; through August 15, 2021. Costs for vehicle range from \$15,428 to \$49,801.