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**City of Detroit**  
**CITY COUNCIL**  
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TO: The Honorable City Council

FROM: David Whitaker, Director   
Legislative Policy Division Staff

DATE: December 27, 2021

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached are the comments and review of the Legislative Policy Division regarding the contracts that have been submitted by the Office of Contracting and Procurement for the week of Week of December 27, 2021. Comments of the Legislative Policy staff are in bold type.

This list of contracts is being submitted under the recess procedures adopted by the City Council on November 23, 2021. The contracts will be held by the Office of Contracting and Procurement through Wednesday, December 29, 2021. If any Council Member objects to or questions any of the items listed, you are requested to notify the Committee Clerk's office by 4:00 P.M. Wednesday, if you wish to hold the contract.

All contracts, not held by a Council Member, will be considered approved and processed on Thursday, December 30, 2021.

Attachments

cc:

Janice Winfrey  
Mark Lockridge  
Boysie Jackson  
Irvin Corley  
Marcell Todd  
Gail Fulton

City Clerk  
Auditor General  
Office of Contracting and Procurement  
Legislative Policy Division  
Legislative Policy Division  
Mayor's Office

Contracts Submitted to City Council  
 Under Recess Procedures for the Week of  
 Week of December 27, 2021

Statistics compiled for the list submitted for referral on Week of December 27, 2021

<b>Department</b>	<b>No. of Contracts or Purchase Orders</b>	<b>Focused Bids</b>	<b>Change, Extension Increases, Renewals</b>	<b>Located in Detroit</b>
Elections	1	0	0	0
General Services	2	0	1	1
Housing & Revitalization	1	0	0	1
Municipal Parking 2 Towing Contracts	2	0	2	2
Transportation	1	0	0	0
<b>Totals</b>	<b>7</b>	<b>No Focused/Limited Bids</b>	<b>3 Amendments;</b>	<b>4</b>

Contracts Submitted to City Council  
Under Recess Procedures for the Week of  
Week of December 27, 2021

Statistics compiled for the Contracts Submitted Under Recess Procedures for Week of December 27, 2021

This list represents costs totaling \$7,682,785<sup>1</sup>

Included in total costs are the following:

Bond Fund	\$ 7,303,323.69
General Fund	\$ 293,020
Grant Fund	\$ 86,441.29

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<sup>1</sup> The contract list includes: 3 Amendments for extension of time and/or increase in funds. 4 New contracts for terms of 1 to 2 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director  
Legislative Policy Division Staff

DATE: December 27, 2021

RE: **CONTRACTS & PURCHASE ORDERS FOR CONSIDERATION DURING THE  
WEEK OF DECEMBER 27, 2021 RECESS PERIOD.**

### ELECTIONS

6003731 100% City Funding – To Provide Test Desks for Election Periods. – Contractor: Miller Consultations and Elections / ElectionSource – Location: 4615 Danvers Drive SE, Grand Rapids, MI 49512 – Contract Period: Upon City Council Approval through October 27, 2023 – Total Contract Amount: \$293,020.00.

**Costs budgeted to General Fund, Acct. 1000-00181-710041-617900, Appropriation for Elections Conduct of Elections includes encumbered funds of \$106,773 and available funds of \$130,966 as of December 23, 2021.**

**There may be a need to verify sufficient funding is available to cover the costs of this contract.**

**Bids solicited and closed on May 21, 2021; 1 bid received.**

**This is a request for the approval of the sole bid of \$293,020 submitted by Miller Consultations and Elections/ElectionSource to provide Test Desks for 4 Election Periods; through October 27, 2023. Notice of Award dated July 9, 2021.**

**Scope of Services: Provide pre-printed ballot test decks for election commissioners to test the electronic tabulating equipment to determine if it will accurately count votes casted.**

**Contract description should state test “decks,” not test desks.**

**Test Deck Prices for 4 Election Periods with 101 – 150 Ballots per Test Deck:  
\$115 per election, per precinct;  
subtotal \$73,255 per election period for 637 precincts;  
Total for 4 Election periods \$293,020.**

**Alternate pricing if different amounts of ballots are needed:**

**Test Deck Price for 10 – 50 Ballots per Deck: \$55 per election, per precinct; 637 precincts for \$35,035 per election period.**

**Test Deck Price for 51 to 100 Ballots per Deck: \$85 per election, per precinct; 637 precincts for \$54,145 per election period.**

**Covenant of Equal Opportunity Affidavit signed 7-9-21;**

**TAXES: Good Through 7-26-22;**

**Hiring Policy Compliance Affidavit signed, Employment application submitted complies;**

**Slavery Era Records Disclosure Affidavit signed 7-9-21;**

**Prison Industry & Immigrant Detention System Disclosure Affidavit was NOT addressed;**

**Political Contributions and Expenditures Statement signed 7-9-21, left blank.**

**GENERAL SERVICES**

6002849 100% 2018 UTGO Bond Funding – AMEND 1 – To Provide an Increase of Funds and an Extension of Time for Construction Management for Firehouse Structural Renovations and Improvements. – Contractor: W-3 / J.J. Barney JV, LLC – Location: 7601 2<sup>nd</sup>, Detroit, MI 48202 – Contract Period: Upon City Council Approval through June 30, 2022 – Contract Increase Amount: \$623,323.69 – Total Contract Amount: \$2,583,323.69.

*Original Contract Period: April 30, 2020 through December 1, 2021*

**Costs budgeted to Bond Fund, Acct. 4503-21001-470010-631100-474001-02009, Appropriation for 2018 UTGO Bonds - Series A includes available funding of \$3,971,942 as of December 23, 2021.**

**This is a request to approve Amendment 1 to extend the contract period by 7 months and increase costs by \$623,323.69 with the joint venture between W-3 Construction & J.J. Barney JV, LLC to continue to provide construction management for structural renovations and improvements at 20 Fire Facilities; through June 30, 2022. Total contract amount of \$2,583,323.69**

*Contract 6002849 was approved June 30, 2020, with the highest ranked bid from W-3 / J.J. Barney JV, LLC after the vote was postponed for 1 week; through December 1, 2021, for \$1,960,000. At the time of approval J.J. Barney had one of the highest Construction management fees at 15%. The other bids management fees were 10%, 13%, 12%, and 15%.*

**Major improvement tasks include: Roof replacements; Asbestos abatements based on current survey; Provide and Install new finishes; Rebuilding interior stairs; Replacement of concrete.**

**Costs remain the same: Management fee of 3.5% and General Conditions fee of 11.5%.**

**Affidavits were submitted on behalf of the joint venture of W-3 and J.J. Barney:**

**Covenant of Equal Opportunity Affidavit signed 7-16-21;  
Hiring Policy Compliance Affidavit signed 7-16-21, Joint Employment application submitted complies;  
Slavery Era , Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 7-16-21, indicating NO records of Investment, Income or Employment with these systems;  
Political Contributions and Expenditures Statement signed 7-16-21, indicating “None.”**

**J.J. Barney:**

**TAXES: Clearances NOT Provided.**

**W-3 Construction:**

**TAXES; Good Through 8-5-22;**

**W-3 Construction indicates a Total employment of 7; 4 Detroit residents.**

***Previous contract with the joint venture of W-3 Construction and J.J. Barney, No. 6002383, approved in November 2019, for the design/build of a new Equipment Storage Building, including a power wash station for heavy-duty equipment, at the Davison Yard, for an estimated cost of \$300,000.***

**GENERAL SERVICES**

6004118 100% 2018 UTGO Bond Funding – To Provide a New Community Center at A.B. Ford Park. – Contractor: DeAngelis Diamond Construction, LLC – Location: 3955 Orchard Hill Place Suite 235, Novi, MI 48375 – Contract Period: Upon City Council Approval through June 30, 2023 – Total Contract Amount: \$6,680,000.00.

**No Funding Source Provided.**

**Bids solicited and closed on November 2021 for construction of the new Lennox Community Center at Alfred Brush Ford Park; 4 bids received.**

**This recommendation is the highest ranked bid submitted by DeAngelis Diamond Construction, LLC for \$6,680,000; through June 30, 2023.**

**Bids were evaluated and ranked by capability & qualifications, method of approach, and Detroit Certifications.**

**Other Bids: Demario \$6,612,000; KEO \$5,465,690; Major Cement \$8,039,000.**

**Services and Fees:**

**Building Construction for \$5,257,217; which includes general conditions, Site preparation, concrete walkways, masonry, parking lot, foundations, carpentry, install doors, windows, wood flooring, roofing, interior painting, and allowances for permit fees, additional services, and material escalation.**

**Site Construction for \$1,011,882; which includes demo, earthwork, utilities [plumbing, fire protection, HVAC, electrical], seed stabilization, asphalt, and survey/layout.**

**Insurance/Bond for \$147,078 and \$263,823 in Fees. TOTAL \$6,680,000.**

**Contractor's fee for work with own forces 15%**

**Contractor's handling fee for Subcontractors work 5%**

**Identified subcontractors: Atlantes Design, LLC for Structural Engineering; PEA, Inc for Civil Engineering; Inform Studio P.C for Architect services and Electrical Engineering; and Greenpath Design for Plumbing/Mechanical Engineering Services.**

**Covenant of Equal Opportunity Affidavit signed 6-9-21;**

**TAXES: Good Through 11-24-22;**

**Hiring Policy Compliance Affidavit signed 6-9-21; Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 6-9-21, indicating NO records of Investment, Income or Employment with these systems; Political Contributions and Expenditures Statement signed 6-9-21, left blank.**

***DeAngelis Diamond Construction currently is renovating the Butzel and Heilmann Recreation Center for \$2,450,000; Patton Recreation Center for \$672,000; Fire Boat Station 1 for \$540,000; and the 9<sup>th</sup> Precinct for \$300,000.***

**HOUSING & REVITALIZATION**

3054266 100% Grant Funding – To Provide Eighty-Six (86) Chromebooks, Internet Service and Mobile Hotspots to Citizens Participating in the Choice Neighborhood Implementation Program. – Contractor: HUMAN-I-T – Location: 1400 Oakman Boulevard, Detroit, MI 48238 – Contract Period: Upon City Council Approval through December 27, 2022 – Total Contract Amount: \$48,839.14.

**Costs budgeted to Choice Neighborhoods Implementation Grant, Acct. 2007-20971-360010-0-0, Appropriation for FY 21 CNI Grant includes available funding of \$27,060,281 as of Dec. 23, 2021.**

**This is a request for a non-standard, sole source procurement with HUMAN-I-T to provide 86 Samsung Chromebooks, 1-year free Internet Service and Mobile Hotspots for Citizens Participating in the Choice Neighborhood Implementation Program for \$48,839.14; through December 27, 2022.**

**Choice Neighborhoods Program Director: Rebecca Labov**

**Background: the City was awarded \$30 million in Choice Neighborhood Implementation (CNI) grant from the U.S Department of Housing and Urban Development (HUD) in May 2021 to complete the revitalization plan of Greater Corktown Neighborhood, which includes the Transformation Plan (18-month planning with HRD and PDD) that centers on Clement Kern Gardens (HUD-assisted housing site) located at 1661 Bagley. 77% of residents in Kern Garden don't have a computer and 43% don't have internet at home. Human-I-T will partner with the City via HRD to provide low-cost, internet devices for all Clement Kern Garden households.**

**The Community Builders will deliver the Chromebooks, provide case management and supportive services to the residents of the housing units. The Community Builders was selected by RFQ process issued by HRD on March 20, 2020 as the most qualified, experienced bidder.**

**HRD anticipates approximately 4-6 additional contract agreements will be needed over the life of the grant for additional services.**

**Prices:**

<b>86 Samsung Chromebooks \$300 each;</b>	<b>total \$25,800</b>
<b>86 Mobile Hotspots \$84.99 each;</b>	<b>total \$7,309.14</b>
<b>86 1-year of free Internet Service \$180 each;</b>	<b>total \$15,480</b>
<b>Truck delivery Fee:</b>	<b>\$250</b>
	<b>TOTAL \$48,839.14</b>

**Covenant of Equal Opportunity Affidavit signed 12-14-21;**

**TAXES: Good Through 10-15-22;**

**Hiring Policy Compliance Affidavit signed 12-14-21; Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 12-14-21, indicating NO records of Investment, Income or Employment with these systems; Political Contributions and Expenditures Statement signed 12-14-21, indicating "N/A".**

**MUNICIPAL PARKING**

6001386 100% City Funding – AMEND 2 – To Provide an Extension of Time Only for Towing Services to Pick Up Abandoned Vehicles, Abandoned Boats With or Without Trailers and Boot & Tow (Scofflaw) Vehicles. – Contractor: Troy's Towing, Inc. – Location: 9615 Grinnell Street, Detroit, MI 48213 – Contract Period: January 1, 2022 through June 30, 2022 – Amended Contract Amount: \$0.00.

*Total Contract Amount: \$84,500.00*

*Previous Contract Period: March 12, 2019 through December 31, 2021*

**Costs budgeted to General Fund, Acct. 1000-00102-340083-617900-000144-30097, Appropriation for MPD Parking Violations Bureau includes available funds of \$2,569,117 as of December 23, 2021.**

**This is a request to extend the contract term 6 months and add services with Troy's Towing, Inc.; through June 30, 2022. There is no request for additional funding. Total Contract Amount is \$84,500.**

*The original contract was approved on March 12, 2019 for \$84,500; through June 30, 2021.*

*Amendment 1 was approved on June 22, 2021, to extend the contract term by 6 months; through December 31, 2021. No additional funds were requested.*

**At the time of approval of the original contract, a total of 17 contracts were recommended to City Council to provide towing services of Abandoned Vehicles, Abandoned Boats, or Vehicles that had been booted. All Vehicle towing contracts, with Municipal Parking, were recommended for a term of 3 years, for a cost of \$84,500**

**All abandoned vehicles, abandoned boats and/or Booted vehicles are to be towed to the Vehicle Redemption and Payment Facility at 5997 – 6311 Caniff Street, or any City-owned lot designated by Municipal Parking.**

**Rates remain the same for towing services, which were pre-set by the City at \$125 per vehicle; and \$50 per vehicle for relocating the vehicle in preparation for weekly auctions if/when approved by the city.**

**\$59,416 of the \$84,500 full contract amount has been expended.**

**Covenant of Equal Opportunity Affidavit signed 12-15-21;**

**TAXES: Good Through 3-16-22;**

**Hiring Policy Compliance Affidavit signed 12-15-21, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 12-15-21, indicating NO records of Investment, Income or Employment with these systems;**

**Political Contributions and Expenditures Statement signed 12-15-21, indicating 1 donation to Council Member in 2020.**



**MUNICIPAL PARKING**

6001387 100% City Funding – AMEND 2 – To Provide an Extension of Time Only for Towing Services to Pick Up Abandoned Vehicles, Abandoned Boats With or Without Trailers and Boot & Tow (Scofflaw) Vehicles. – Contractor: Wayne’s Service, Inc. – Location: 20495 Sherwood Street, Detroit, MI 48234 – Contract Period: January 1, 2022 through June 30, 2022 – Amended Contract Amount: \$0.00.

*Total Contract Amount: \$84,500.00*

*Previous Contract Period: June 18, 2019 through December 31, 2021*

**Costs budgeted to General Fund, Acct. 1000-00102-340083-617900-000144-30097, Appropriation for MPD Parking Violations Bureau includes available funds of \$2,569,117 as of December 23, 2021.**

**This is a request to extend the contract term 6 months and add services with Wayne’s Service, Inc.; through June 30, 2022. There is no request for additional funding. Total Contract Amount is \$84,500.**

*The original contract was approved on June 18, 2019 for \$84,500; through June 30, 2021.*

*Amendment 1 was approved on June 22, 2021, to extend the contract term by 6 months; through December 31, 2021. No additional funds were requested.*

**At the time of approval of the original contract, a total of 17 contracts were recommended to City Council to provide towing services of Abandoned Vehicles, Abandoned Boats, or Vehicles that had been booted. All Vehicle towing contracts, with Municipal Parking, were recommended for a term of 3 years, for a cost of \$84,500**

**All abandoned vehicles, abandoned boats and/or Booted vehicles are to be towed to the Vehicle Redemption and Payment Facility at 5997 – 6311 Caniff Street, or any City-owned lot designated by Municipal Parking.**

**Rates remain the same for towing services, which were pre-set by the City at \$125 per vehicle; and \$50 per vehicle for relocating the vehicle in preparation for weekly auctions if/when approved by the city.**

**\$39,165 of the \$84,500 full contract amount has been expended.**

**Covenant of Equal Opportunity Affidavit signed 12-15-21;**

**TAXES: EXPIRED 12-18-21;**

**Hiring Policy Compliance Affidavit signed 12-15-21, Employment application submitted complies; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 12-15-21, indicating NO records of Investment, Income or Employment with these systems;**

**Political Contributions and Expenditures Statement signed 12-15-21, indicating “Not Applicable.”**

**TRANSPORTATION**

3054278 100% Grant Funding – To Provide Software Upgrades to Diesel Fuel Stations. – Contractor: Assetworks, LLC – Location: 2222 West Spring Creek Parkway Suite 215, Plano, TX 75023 – Contract Period: Upon City Council Approval through December 27, 2022 – Total Contract Amount: \$37,602.15.

**No Funding Source Provided.**

**This is a request for the approval non-standard procurement of \$37,602.15 for AssetWorks, LLC to provide software and hardware upgrades to Bus Diesel Fuel Stations for the AssetWorks FuelFocus System used by DDOT for all its facilities; through December 20, 2022.**

**According to the procurement request provided, the software update is critical to the bus fueling system because the software systems must match the 28 new buses that will replace 28 old buses DDOT plans to retire. Without the update DDOT will not be able to fuel the 28 New Buses that will be delivered in February 2022.**

**Scope of Services: FuelFocus system process the issue, receipt, and transfer of all fuel and fluid consumables, including commercially purchased fuel. When integrated with AssetsWorks FleetFocus line of fleet management solutions can be validated in real-time.**

**Costs:**

14 60 G Disks for Win 10;	\$484.50 each	Project Management Services	\$1,880
5 RFID Antennas;	\$1,173 each	Remote FuelFocus Site Startup Services	\$8,610
13 Nozzle Transporter;	\$374 each	Remote training services/support	\$1,640
5 Light Duty Vehicle Kit;	\$297.58 each	Subtotal for Professional Services:	\$12,130
5 Heavy Duty Vehicle Kit;	\$317.45 each	TOTAL	\$37,602.15
3 Vehicle ID Boc Programmers;	\$1,564 each		
1 Fuel Shipping;	\$195		
Subtotal for Fuel Hardware:	\$25,472.15		

**Covenant of Equal Opportunity Affidavit signed 1-22-21;**

**TAXES: GOOD thru 4-26-22;**

**Hiring Policy Compliance Affidavit signed 1-22-21; Does not use employment applications, only resumes; Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 12-20-21, indicating NO records of Investment, Income or Employment with these systems; Political Contributions and Expenditures Statement signed 1-22-21, indicating “None.”**

***Contract 3054215 was submitted the Week of December 20, 2021 for AssetWorks, LLC to pay invoices for GSD and DDOT fuel, fleet, and facilities management services for \$88,175.12; through December 20, 2022.***