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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: May 18, 2021

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts submitted by the Office of Contracting and Procurement for the regular session of May 18, 2021.

The contracts submitted were included on the City Council's Agenda for referral to the Committee for review and report back to the City Council.

The comments and review of the Legislative Policy Division staff are printed in bold following the contract.

Attachments

cc:

Janice Winfrey
Mark Lockridge
Boysie Jackson
Irvin Corley
Marcell Todd
Avery Peoples

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Contracts Submitted to City Council for
Session of May 18, 2021

Statistics compiled for the list submitted for May 18, 2021.

Department	No. of Contracts or Purchase Orders	Focused Bids	Change, Extension Increases, Renewals	Located in Detroit
Chief Financial Officer	2	0	0	0
Elections 1 Emergency procurement	1	0	0	1
General Services 2 Emergency procurements	3	0	0	1
Health 1 Emergency procurement	1	0	0	0
Housing & Revitaliz. Contract should be identified as Demolition Dept.	1	0	0	1
Law	1	0	1 Amendment	1
Planning & Develpt 1 Revenue contract	1	0	0	1
Public Works	2	0	0	1
Transportation	2	0	0	1
Totals	14	No Focused Bids	1 Amendment	7

Contracts and Grants Submitted to City Council
Regular Session of May 18, 2021

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Statistics compiled for the Contracts submitted for May 18, 2021.

This list represents costs totaling \$25,890,705.09¹
Revenue contract for 1 year, for \$6,000.00

Included in the total costs are the following:

General Fund	\$ 309,705.00
Revenue contract for \$6,000.00	
Bond Funds	\$ 3,579,285.00
Capital Projects	\$ 689,430.09
COVID-19 Fund	\$ 353,964.00
Street Funds	\$ 6,234,879.00
Transportation Grant Fund	\$ 2,092,320.00
Transportation Operation Fund	\$12,631,122.00

¹ The contract list includes: 1 Amendment to increase costs and extend period; 1 Neighborhood Bond contract; 12 New contracts for one-time purchase or terms of 7 months to 3 years.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: May 18, 2021

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE
CONSIDERED AT THE FORMAL SESSION OF MAY 18, 2021**

GENERAL SERVICES

6003552 100% 2018 UTGO Bond Funding – To Provide the Replacement of Existing Seawall and Restore the Shoreline at Erma Henderson Park. – Contractor: E C Korneffel Company – Location: 2691 Veterans Parkway, Trenton, MI 48183 – Contract Period: Upon City Council Approval through January 3, 2022 – Total Contract Amount: \$1,329,285.00.

Costs budgeted to Bond Fund, Acct. 4503-21001-470010-631100-475006-02009, Appropriation for UTGO Bonds, Series A includes available funding of \$10,540,383 as of May 14, 2021.

Proposals were solicited, 4 Proposals received and evaluated on criteria of Past Experience, Methodology/Construction Process, Equalized Price, Additional points awarded to Detroit Based or Detroit Headquartered Business or subcontracting with a Detroit Based or Detroit Headquartered business.

This recommendation is for the Proposal scored the highest, received from E.C. Korneffel; scored highest for Past experience; 2nd Highest for Methodology and Price; Additional points for subcontracting with Detroit Based business.

E.C. Korneffel quoted a cost of \$1,329,285.

Costs quoted by other proposals include: Premier Group for \$1,215,536 [*ranked 1 for cost*]; Z Contractors for \$1,497,414.34; and DMC Consultants for \$1,698,744.

E.C. Korneffel indicates a specialty in bridge construction, pile installation, marine work and earth retention systems; They will be subcontracting with WCI, located at 20210 Conner, Detroit.

As indicated, this is for Replacement of the Seawall at Erma Henderson Park and restore the Shoreline which will require Removal of: 130 linear feet of existing concrete retaining wall, 410 linear feet of Concrete seawall, 4,280 square feet of pavement to be removed; Excavate and grade approximately 760 cubic yards behind the existing concrete retaining seawall to create slope required for mattress installation; Furnish and install 1,333 square yards of Marine mattress - that is filled with 4x8 stone; Furnish and install 869 tons of heavy riprap over the marine mattress and up the slope; Furnish and install 11,450 cubic yards of embankment behind the riprap and up the slopes; Slope restoration will maintain proper drainage.

Contract discussion continues on following page.

General Services - *continued*

6003552 100% 2018 UTGO Bond Funding – To Provide the Replacement of Existing Seawall and Restore the Shoreline at Erma Henderson Park. – Contractor: E C Korneffel Company – Location: 2691 Veterans Parkway, Trenton, MI 48183 – Contract Period: Upon City Council Approval through January 3, 2022 – Total Contract Amount: \$1,329,285.00.

Contract Discussion continues below:

Major Costs indicated to include:

Removing 9 trees for \$11,975;
Pavement removal for \$49,220;
Removing existing seawall and retaining wall for \$170,000;
Installing the Embankment material for \$286,250;
Excavation of 760 cubic yards for \$15,200;
Providing 920 cubic yards of Aggregate for \$36,800;
550 feet of Erosion Control Turbidity Curtain for \$27,500;
Steel Sheet Piling for \$20,800;
Heavy Riprap, 869 tons for \$43,250;
1,333 sq. yards of Marine Mattress for \$219,945;
Site restoration costs of \$110,019;
Slope restoration for \$35,490;
Mobilization, layout and survey costs of \$94,000;
Bonds and Insurance for \$30,000;
General Conditions for \$75,000;
Additional Services [as needed] for \$50,000.

Covenant of Equal Opportunity Affidavit signed 4-22-21;

TAXES: Good Through 3-18-22;

Hiring Policy Compliance Affidavit signed 4-22-21, Employment application submitted complies;
Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 4-22-21, indicating NO records of investment, income or employment with these systems;
Political Contributions and Expenditures Statement signed 4-22-21, indicating “None”.

HOUSING AND REVITALIZATION

6003483 100% City Funding – To Provide Water Related Services for the Demolition Department.
– Contractor: Gayanga Co. – Location: 1120 W Baltimore Suite 200, Detroit, MI 48202 –
Contract Period: Upon City Council Approval through May 10, 2024 – Total Contract
Amount: \$2,250,000.00.

Costs budgeted to Bond Fund, Acct. 4503-21003-160020-617900-16999-0, Appropriation for Neighborhood Improvement Bonds includes available funding of \$175,068,088 as of May 14, 2021.

This contract should be with DEMOLITION Department, instead of Housing and Revitalization as indicated above. This contract is part of the NEIGHBORHOOD IMPROVEMENT Program.

Proposals were solicited from February 16, 2021 through March 16, 2021 for Water Related Services to support the City’s blight removal efforts.

5 Proposals were received and evaluated on criteria that included: Technical – qualifications, capacity and experience; and the Cost. Additional points given for Detroit based or Detroit Headquartered businesses.

This contract is recommended to the Vendor submitting the Highest scored proposal received from Gayanga [scored 2nd for cost].

Other proposals received, in order of their scoring, include: Inner City [ranked 1 for cost], DMC Consulting, Premier Group, and Lakeshore Global.

Water - related services may include: Stopping services at the stop box; Cutting / crimping the service line; Pumping out flooded area[s] in basements etc.; Stopping water service within the assigned structure.

Work will be given, as needed, there is no guarantee of work; or Volume of services may exceed 400 properties annually. Vendor is required to document work with color, time and date stamped Photographs - Pre-work, During work, including each step, and Post-work, showing completion; Contact MISS DIG for utility inspection and marking before cutting water service, and work with DWSD; obtain any required permits and any water pumped into a manhole is to be filtered.

**Indicated fees: Stopping and Cutting Water Service for \$2,282 each;
Pumping out flooded area[s] for \$1,569 each.**

Covenant of Equal Opportunity Affidavit signed 3-16-21;

TAXES: Good Through 3-5-22;

Hiring Policy Compliance Affidavit signed 3-16-21, Employment application submitted complies;

Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 3-16-21, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 3-16-21, indicating one contribution in 2017 to City Clerk candidate.

Certification as Detroit Based, Headquartered, Small, Resident Business and Minority owned Business good through 2-26-22.

LAW

6002708 100% City Funding – AMEND 2 – To Provide an Extension of Time and an Increase of Funds for Litigation Support Services for Medical Marijuana Zoning Appeals and Narcotics Cases. – Contractor: Allen Brothers, PLLC – Location: 400 Monroe Suite 620, Detroit, MI 48226 – Contract Period: July 1, 2021 through December 31, 2023 – Contract Increase Amount: \$150,000.00 – Total Contract Amount: \$825,000.00.

Total Contract Amount: \$675,000.00 Previous Contract Period: October 7, 2019 through June 30, 2021

Costs budgeted to General Fund, Acct. 1000-00527-320010-613100-0-0, Appropriation for Law Administration & Operations includes available funding of \$1,981,402 as of May 14, 2021.

This request is for approval of Amendment 2, to increase the costs by \$150,000; and extend the contract period by 2 ½ years, from July 1, 2021 through December 31, 2023.

Contract 6002708 was initially approved February 25, 2020, for the period from Oct. 7, 2019 through December 31, 2020, for authorized costs of \$475,000. The contract was approved to provide litigation support services for 7 Medical Marijuana Zoning Appeals and 6 Narcotics cases

Amendment 1 to Contract 6002708 was approved Nov. 25, 2020, to increase the contract costs by \$200,000 to \$675,000, and extend the contract period, 6 months through June 30, 2021.

The contract appears to be continued for the same services and the same list of cases; Services continue to be provided for the same fee of \$200 per hour for Attorney services.

Covenant of Equal Opportunity Affidavit signed 2-3-21;

TAXES: Good Through 3-10-22;

Hiring Policy Compliance Affidavit signed 2-3-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 2-3-21, indicating NO records of investment, income or employment with these systems; Political Contributions and Expenditures Statement signed 2-3-21, indicating “None”.

OCFO

6003555 100% City Funding – To Provide Investment Management Services for the Retirement Protection Trust Fund. – Contractor: Robinson Capital Management, LLC – Location: 63 Kercheval Avenue Suite 111, Grosse Pointe Farms, MI 48236 – Contract Period: Upon City Council Approval through April 30, 2032 – Total Contract Amount: Varies Based on Assets Held, Fee is 1% Annually of the Net Asset Value Held.

Costs budgeted to General Fund, Acct. 1000-00063-230070-617900-0-0, Appropriation for Office of the Treasury includes available funding of \$3,045,307 as of May 14, 2021.

This proposed contract with Robinson Capital Management has been recommended as a short-term income manager, to increase the yield, or earnings on the Retiree Protection Fund assets.

City Council approved, Contract 6001846, with AndCo Consulting on Feb. 12, 2019 for services as an Investment Counselor for the Retiree Protection Fund, for a term through Feb. 2022. One of the services provided by the Investment Counselor is to recommend Investment Managers, which led to contracts with Agincourt Capital Management [No. 6002391] and Garcia Hamilton & Associates [No. 6002392], which were both approved by City Council October 8, 2019.

The City’s Chief Financial Officer requested AndCo to recommend a short-term income manager, to complement the work of Agincourt and Garcia Hamilton.

According to information by Ms McLellan, AndCo compared 4 different short term managers - Baird Short-term Bonds, Garcia Hamilton Short Duration, Vanguard Bond Index, and Robinson Capital Management.

The recommendation of Robinson was based on, they had the highest credit quality and was the best complement to the Retiree Protection Fund portfolio. Funds to be invested are currently earning only .03%. Funds invested would be 100% FDIC insured.

The fee for services is .10% annually; the fee will be charged quarterly based on the net asset value of the account as of the last day of the billing period.

The contract may be terminated with 30 days written notice.

Covenant of Equal Opportunity Affidavit signed 3-20-21;

TAXES: Good Through 4-7-22;

Hiring Policy Compliance Affidavit signed 3-20-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 3-20-21, indicating NO records of investment, income or employment with these systems; Political Contributions and Expenditures Statement signed 3-20-21, indicating “None”.

Office of Chief Financial Officer

6003558 100% City Funding – To Provide Investment Management Services for the Retirement Protection Trust Fund. – Contractor: The American Deposit Management Co – Location: W220N3451 Springdale Road, Pewaukee, WI 53072 – Contract Period: Upon City Council Approval through April 30, 2032 – Total Contract Amount: Varies Based on Assets Held, Fee is 1% Annually of the Net Asset Value Held.

Costs budgeted to General Fund, Acct. 1000-00063-230070-617900-0-0, Appropriation for Office of the Treasury includes available funding of \$3,045,307 as of May 14, 2021.

This proposed contract with The American Deposit Management has been recommended, for their Certificates of Deposit program, as part of the services to increase the earnings of the Retirement Protection Trust Fund.

City Council approved, Contract 6001846, with AndCo Consulting on Feb. 12, 2019 for services as an Investment Counselor for the Retiree Protection Fund, for a term through Feb. 2022. One of the services provided by the Investment Counselor is to recommend Investment Managers, which led to contracts with Agincourt Capital Management [No. 6002391] and Garcia Hamilton & Associates [No. 6002392], which were both approved by City Council October 8, 2019.

The City’s Chief Financial Officer requested AndCo to recommend a short-term income manager, to complement the work of Agincourt and Garcia Hamilton.

According to information by Ms McLellan, AndCo compared 4 different short term managers - Baird Short-term Bonds, Garcia Hamilton Short Duration, Vanguard Bond Index, and Robinson Capital Management.

Robinson Capital Management was chosen, due to their credit quality and complement to the Retiree Fund portfolio.

One of the products used by Robinson Capital Management is a Certificates of Deposit program run by American Deposit Management [ADM].

A separate contract is recommended with ADM, because ADM will, at Robinson’s direction, be purchasing Certificates of Deposit in the City’s name.

ADM applies a Program Management Fee of 0.10% on all balances managed through the Deposit in Place Program, the fee is deducted from the interest to be paid on the aggregate balances in the Deposit accounts; However ADM may choose to reduce or eliminate the Program Management Fee for a particular statement cycle in order to provide a competitive rate of return.

The contract may be terminated with 30 days notice.

Covenant of Equal Opportunity Affidavit signed 4-7-21;

TAXES: Good Through 4-19-22;

Hiring Policy Compliance Affidavit signed 4-7-21, Employment application submitted complies;

Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 4-7-21, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 4-7-21, indicating “N/A”.

PLANNING AND DEVELOPMENT

6003572 REVENUE – To Provide a Lease Agreement for Special Events and Parking at 3480 Russell. – Contractor: Russell and Benton, LLC – Location: 3434 Russell Street, Detroit, MI 48207 – Contract Period: Upon City Council Approval through May 17, 2022 – Total Contract Amount: \$6,000.00.

Revenue budgeted to General Fund, Acct. 1000-00014-360130-462100-0-0, Appropriation for Community Development includes available funding of \$65,904 as of May 14, 2021.

This is for the lease of property – approximately 1.69 acres of vacant land – at 3480 Russell [north of the former location of The Detroit Mercantile Co.] in Eastern Market area.

The tenant shall have use of the premises for parking or for operation of events. Parking is available to the tenant at all times. If premises are used for events, there are the following limitations: Closed to the public on Monday and Tuesday; Events on the premises cannot start before Noon and must end no later than 10 pm on Wednesdays, Thursdays and Sundays, and no later than 11 pm on Fridays and Saturdays.

Tenant must adhere to all State and Local noise and nuisance related regulations, and shall ensure that a reasonable volume of sound shall not be exceeded on the premises at all times.

Tenant may serve food and beverages, including alcohol, erect tents and provide live entertainment, and is responsible for obtaining any required permits and licensing.

No changes, renovations, or improvements can be made to the premises without prior written consent of the Planning and Development Director / Deputy Director.

The lease is to begin on the date of approval by the City Council, and expire 12 months after it has been initiated.

The rent for the lease of 3480 Russell will be \$500 per month. This rent does not include any additional charges for utilities or taxes on personal property or equipment on the premises.

**Covenant of Equal Opportunity Affidavit signed 4-19-21;
TAXES: Good Through 4-20-22;
Hiring Policy Compliance Affidavit signed 4-19-21;
Slavery Era, Prison Industry & Immigrant Detention System Records Disclosure Affidavit signed 4-19-21, indicating NO records of investment, income or employment with these systems;
Political Contributions and Expenditures Statement signed 4-19-21, indicating “None”.**

PUBLIC WORKS

3050069 100% Major Street Funding – To Provide Payment for Railroad Crossing Fees Mandated by the State of Michigan. – Contractor: Consolidated Rail Corp – Location: 110 Franklin Road, Roanoke, VA 24179 – Contract Period: Upon City Council Approval through May 17, 2022 – Total Contract Amount: \$75,329.00.

Costs budgeted to Street Fund, Acct. 3301-06424-193821-622900-0-0, Appropriation for Major Street Operations includes available funding of \$25,532,677 as of May 14, 2021.

State Law, Acct.354 of 1993 [MCLA. Sec. 462.31] provides that the costs for maintaining active warning devices at Railroad crossings, is shared between the railroad and the Road Authority [Dept. of Public Works for the City of Detroit]. The State Act specifies the cost based on the type of warning - flashing signal, flashing signal & gates, flashing signal with cantilevers and gates.

This contract was authorized as a Non-Standard Procurement, since it is a State requirement, and approved by Office of Contracting and Procurement on May 3, 2021.

The Invoice from Conrail, dated February 4, 2021, for a cost of \$75,329, is the City's share for maintaining the railroad crossing equipment at 44 crossings.

Covenant of Equal Opportunity Affidavit signed 11-13-20;

TAXES: Good Through 11-20-21;

Hiring Policy Compliance Affidavit signed 11-13-20, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 11-13-20, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 11-13-20, indicating "None".

City Council previously received and approved on March 2, 2021, Contract 3046364 for the payment of \$73,848, to Consolidated Rail Corp., for the 2020 invoice received from ConRail.

Contract 3046363 was approved May 4, 2021, for payment of \$54,186 to CSX Transportation [\$18,062 per year for 3 years, to March 15, 2022] for maintaining 12 railroad crossings.

Public Works

6003446 100% Major Street Funding – To Provide the Delivery of Asphalt Material. – Contractor: Cadillac Asphalt, LLC – Location: 5905 Belleville Road, Belleville, MI 48111 – Contract Period: Upon City Council Approval through May 18, 2022 – Total Contract Amount: \$6,159,550.00.

Costs budgeted to Street Fund, Acct. 3301-04189-193850-632106-193002-0-0, Appropriation for Major Street Capital includes available funding of \$7,773,512 as of May 14, 2021.

Bids were solicited; It appears that 2 bids were received.

This recommendation is for the Lowest Cost bid submitted by Cadillac Asphalt, for \$6,159,550.

Second bid received from Ajax Paving for \$6,436,715.

This contract is for the delivery of Asphalt in the vendor's trucks to the designated location, to be spread on the street.

The costs submitted by Cadillac, for two different grades of Asphalt, for \$56.50 per ton, and for \$59 per ton.

This proposed contract provides for the delivery of: 42,500 tons of Asphalt material at \$56.50 per ton; and 63,700 tons of Asphalt material at \$59 per ton.

Covenant of Equal Opportunity Affidavit signed 3-26-21;

TAXES: Good Through 4-27-22;

Hiring Policy Compliance Affidavit signed 3-26-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 3-26-21, indicating NO records of investment, income or employment with these systems; Political Contributions and Expenditures Statement signed 3-26-21, indicating "None".

Previous contracts approved for delivery of asphalt material include:

Contract 6002783 approved the Week of April 6, 2020, with Ajax Paving Industries for costs of \$9,291,000, for the period through April 1, 2021; costs approved for \$58 per ton and \$69.05 / ton;

Contract 6001815 approved in March 2019, with Ajax Paving Industries for total costs of \$8,836,440 for the term through April 17, 2020, at rates of \$60.57 per ton and \$58.11 per ton.

TRANSPORTATION

6003372 100% City Funding – To Provide Subsidy for Transit Police Services and As Needed Operation and Maintenance Services for the Detroit People Mover. – Contractor: Detroit Transportation Corp – Location: 535 Griswold Suite 400, Detroit, MI 48226 – Contract Period: July 1, 2020 through June 30, 2023 – Total Contract Amount: \$12,631,122.00.

Costs budgeted to Transportation Operations Fund, Acct. 5301-00149-200230-617900-0-0, Appropriation for Plant Maintenance includes available funds of \$1,989,244 and Encumbered Funding of \$4,755,072 as of May 14, 2021.

This proposed contract is for the continued services of the Detroit Transportation Corp. to operate and manage the Detroit People Mover, and to provide transit police services to the Department of Transportation.

There was no subsidy for the Detroit People Mover in the 2020-2021 or the 2021-2022 Budget.

This contract includes the costs for the Transit Police Services, budgeted for \$3,690,000 in Fiscal Year 2020 -2021; and \$4,470,561 budgeted in the Fiscal Year 2021-2022; and the anticipated amount of \$4,470,561 to be budgeted in Fiscal Year 2022-2023.

It is indicated that if a subsidy is authorized for the Detroit People Mover, this contract will be amended to include any future authorized funding.

Covenant of Equal Opportunity Affidavit signed 4-28-21;

TAXES: Good Through ;

Hiring Policy Compliance Affidavit signed 4-28-21, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 4-28-21, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 4-28-21, indicating “None”.

Previous contract approved with Detroit Transportation Corp. No. 6002236, was approved May 26, 2020, for authorized amount of \$10,190,000 for the fiscal year, 2019 – 2020, through June 30, 2020. This amount included: \$6,500,000 for operation of the People Mover, and \$3,690,000 for Transit Police services on DDOT coaches and other locations as needed.

TRANSPORTATION Dept.

6003480 100% Federal Transit Administration Funding – To Provide Covid-19 Cleaning/Sanitizing Mitigation Services for Buses at the End of the Line. – Contractor: Kristel Group, Inc. – Location: 136 S Rochester Road, Clawson, MI 48017 – Contract Period: Upon City Council Approval through June 30, 2022 – Total Contract Amount: \$2,092,320.00.

Costs budgeted to Transportation Grants Fund, Acct. 5303-20816-201111-622100-350999, Appropriation for FY 2020 CARES Act includes available funding of \$30,573,792 as of May 14, 2021.

Bids solicited for COVID-19 Mitigation - DDOT Bus and Facilities Cleaning and Sanitizing, from January 19 through January 29, 2021; 7 Bids received.

Bids were requested for 3 areas: DDOT Buildings, Buses at the Terminal, and Bus Quick Clean (End of the Line cleaning)

This proposed contract is with the 2nd Lowest Bid, submitted by Kristel Group, for the Quick Clean/Sanitizing for Coaches at the End of the Line, for a period of 1 year, through June 30, 2022, for a cost of \$2,092,320 [monthly cost of \$174,360].

Lowest Bid, received from Truly Devoted Cleaning Services for \$63,875 was rejected due to the lack of experience to meet the Department’s requirements for this critical service.

Other bids received include: RNA Facilities Management for \$184,440 per month; DL Cleaning Concepts for \$228,000 per month; Rickman Enterprise for \$275,425.78 per month; Giant Janitorial Services for \$275,940 per month; and Detroit Grounds Crew for \$338,742/month.

Scope of Work to include a team [2-man crew] that will enter the bus and wipe down/ sanitize all highly touched areas such as: door handles, farebox, stanchions, handrails, seat tops, ADA buttons and pull cords. Cleaning to require an average of 5 minutes per bus; Vendor to provide personal protection equipment to each worker. There are approximately 300 coaches in the fleet.

Cleaning will occur at the following “end-of-the-line” locations:

St. John Hospital, Gratiot/8 Mile, Northland area, State Fair Grounds, Fairlane Mall, Michigan & Cass, and Rosa Parks Transit Center.

Cleaning services provided 24 hours per day, 7 days per week.

The fee for the services is \$17 per hour per employee; for a monthly total of \$174,360.

Contract Discussion continues on following page:

Transportation Dept. - continued

6003480 100% Federal Transit Administration Funding – To Provide Covid-19 Cleaning/Sanitizing Mitigation Services for Buses at the End of the Line. – Contractor: Kristel Group, Inc. – Location: 136 S Rochester Road, Clawson, MI 48017 – Contract Period: Upon City Council Approval through June 30, 2022 – Total Contract Amount: \$2,092,320.00.

Contract Discussion continued below:

Covenant of Equal Opportunity Affidavit signed 11-5-20;

TAXES: Good Through 7-22-21;

Hiring Policy Compliance Affidavit signed 11-5-20, Employment application submitted complies; Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 11-5-20, indicating NO records of investment, income or employment with these systems; Political Contributions and Expenditures Statement signed 11-5-20, indicating “None”.

Two contract awards, based on the bids for COVID-19 Mitigation - DDOT Bus and Facilities Cleaning and Sanitizing have been submitted to the City Council and referred to Committee on May 4:

Contract 6003479 with Kristel Group for COVID -19 Cleaning / sanitizing services for DDOT buildings – Administration, Shoemaker and Gilbert facilities, for period through June 30, 2022, for \$178,320 [\$14,860 per month, \$18 per hour]; and

Contract 6003481 with RNA Facilities Management for COVID-19 Cleaning/Sanitizing of Coaches located at Shoemaker and Gilbert Terminals, for a period of 1 year, through June 30, 2022, for cost of \$505,080 [\$42,090 per month, \$18.58 per hour].

There were at least 4 contracts submitted for Emergency COVID-19 Cleaning/ Sanitizing from October 2020 through June 30, 2021 as follows:

No. 6003213 approved with Xstream Total Care for cleaning of Bus Terminals for Oct. 2020 through June 30, 2021 for \$218,768;

No 6003216 was approved with Detroit Grounds Crew on January 26, 2021, for term from October 1, 2020 through June 30, 2021, for costs of \$1,218,776.24 for End of Line Interior Bus Cleaning,

Amendment 1 to increase costs by \$901,941.12 to a Total of \$2,120,717.35, currently in Public Health and Safety.

No. 6003215 was approved with RNA Facilities Management on March 9, 2021, for term from October 1, 2020 through June 30, 2021, for costs of \$567,408 for cleaning/sanitizing interior of buses, located at the terminals;

No. 6003214 with Giant Janitorial Services, for term from October 1, 2020 through June 30, 2021 for costs of \$204,517, to clean and disinfect the bus interiors, was referred on April 13, 2021 and remains under review in Public Health and Safety Committee.

EMERGENCY CONTRACTS:

ELECTIONS

3049840 100% City Funding – To Provide Payment to Cover the Election Workers Training, Security and Parking at the TCF Center. – Contractor: Detroit Regional Convention Facility Authority (DRCFA) – Location: 1 Washington Boulevard Suite 401, Detroit, MI 48226 – Contract Period: Upon City Council Approval through May 17, 2022 – Total Contract Amount: \$159,705.00.

Will Apply for Reimbursement from Federal COVID-19 Funding Source

Costs budgeted to General Fund, Acct. 1000-00181-710010-617900-0-0, Appropriation for Conduct of Elections includes available funding of \$1,210,689 as of May 14, 2021.

This proposed contract was authorized by the Office of Contracting and Procurement on April 20, 2021, as a Non-Standard procurement for a “specialized facility”.

This request is for use of space, parking and security at the TCF Center for upcoming elections this year, for training of workers; security for election equipment and high speed ballot tabulators that will be housed within the TCF Center; Parking spaces for Poll workers on the TCF Center roof top parking.

According to the invoices submitted by the TCF Center:

Room rent Sept. 20 through Nov. 5, 2021 for \$7,755;

2 Security Guards, 24 hours per day, from June 7, 2021 through Aug. 6, 2021 for \$73,200;

Roof Deck parking spaces from June 14 through August 5, 2021

750 spaces on August 3, 2021, for Ballot counting at \$15 each for \$11,250;

200 spaces per day for 45 days [total of 9,000 spaces] at \$7.50 each for \$67,500

Covenant of Equal Opportunity Affidavit signed 5-5-21;

TAXES: Good Through 3-30-22;

Hiring Policy Compliance Affidavit signed 5-5-21, Employment application submitted complies;

Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 5-5-21, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 5-5-21, indicating “None”.

EMERGENCY CONTRACTS:

GENERAL SERVICES

3047591 100% City Funding – To Provide Covid-19 Emergency Request for Traffic Control Message Boards at TCF Vaccine Site. – Contractor: Poco, Inc. – Location: 4850 S Sheldon, Canton, MI 48188 – Contract Period: Upon City Council Approval through May 17, 2022 – Total Contract Amount: \$44,250.00.

Will Apply for Reimbursement from Federal COVID-19 Funding Source

Costs budgeted to Capital Projects Fund, Acct. 4533-20507-358035-644124-350998-0-0, Appropriation for Capital Projects includes available funding of \$4,605,159 as of May 14, 2021.

This contract was authorized by the Office of Contracting and Procurement to be processed as a Non-Standard Procurement, for an Emergency.

This contract is for the purchase of digital message boards to direct traffic at the drive-in vaccination site at the TCF Center.

Analysis showed that the rental of 2 boards, at \$1,995 per month per board, over the anticipated 12-month period for vaccination operation would be a total of \$47,880.

Purchase of the Digital Message Boards at \$22,125 each, for a total of \$44,250 is cheaper than rental.

Covenant of Equal Opportunity Affidavit signed 3-3-21;

TAXES: Good Through 3-23-22;

Hiring Policy Compliance Affidavit signed 3-3-21, Employment application submitted complies;

Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 3-3-21, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 3-3-21, indicating “None”.

EMERGENCY CONTRACTS:

GENERAL SERVICES

6003339 100% City Funding – To Provide an Emergency Covid-19 Lease Agreement for Drive-Thru Vaccines. – Contractor: Detroit Regional Convention Facility Authority (DRCFA) – Location: 1 Washington Boulevard Suite 401, Detroit, MI 48226 – Contract Period: January 4, 2021 through August 31, 2021 – Total Contract Amount: \$645,180.09.
Will Apply for Reimbursement from Federal COVID-19 Funding Source

Costs budgeted to Capital Projects Fund, Acct. 4533-20507-358035-644124-350998-0-0, Appropriation for Capital Projects includes available funding of \$4,605,159 as of May 14, 2021.

This contract was authorized by the Office of Contracting and Procurement, as a Non-Standard Procurement, for the use of space in the TCF Center as a vaccination site.

The TCF Center was chosen based on available indoor heated garage space, with enough capacity and a central location to serve citizens

According to information provided, 1,000 vaccinations provided at TCF Center daily.

This contract is a Sublease with the TCF Center for use of the Atwater Garage, and meeting rooms 141, 142A, B and C for a cost of \$45,000 per month, for a period of approximately 8 months, for a total cost of \$355,000.

Additional costs of the Regional Convention Authority include the following for the first 56 days: Natural gas piping, connections for 8 heaters for \$44,513.76; Rental of Natural Gas heaters for \$15,990 the first 56 days, and \$7,400 for each 28 day period there after;

WiFi Apps and Data drops for \$37,480; Electrical drops and connections for \$34,611,76;

Furnish & Install up to 100 Specialty signs for \$2,750;

4 Mobile Office units \$27,440 for 112 days

Furnish & install 13 digital clocks for \$6,136;

Regional Convention Authority handling fee of 10% for cost of \$13,834.55

The Convention Authority provided up to 150 parking spaces daily, at a discounted rate of \$5 per day per space.

Covenant of Equal Opportunity Affidavit signed 5-5-21;

TAXES: Good Through 3-30-22;

Hiring Policy Compliance Affidavit signed 5-5-21, Employment application submitted complies;

Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 5-5-21, indicating NO records of investment, income or employment with these systems;

Political Contributions and Expenditures Statement signed 5-5-21, indicating “None”.

EMERGENCY CONTRACTS:

HEALTH

6003445 100% City Funding – To Provide an Emergency Covid-19 Lease Agreement for Drive-Thru Vaccines. – Contractor: Bio MED, LLC – Location: 256 Executive Drive, Troy, MI 48083 – Contract Period: March 31, 2021 through March 30, 2022 – Total Contract Amount: \$353,964.00.

Will Apply for Reimbursement from Federal COVID-19 Funding Source

Costs budgeted to COVID-19 Fund, Acct. 3922-20840-251111-617900-350999-0-0, Appropriation for Epi Lab Capacity Testing includes available funding of \$9,220,996 as of May 14, 2021.

**Bids were solicited, to provide medical waste removal; 2 bids received.
This recommendation is for the Lowest cost bid, submitted by Bio MED for \$139,932.**

2nd Bid received from Stericycle Service, based in Flint for \$244,920.

**The bid cost of \$139,932 is for provision of boxes for a cost of 1,116 per week for 52 weeks;
Disposal costs of \$1,575 per week for 52 weeks; appears to be for Medical waste.**

Services also include providing containers for COVID vaccination medical wastes for \$1,906 per week for 52 weeks for a total of \$93,912; and Disposal costs of \$2,310 per week for 52 weeks for a total of \$120,120; for a total of \$214,032.

Services to include: provide COVID-19 bio-hazardous waste and medical waste disposal transportation services for various testing and vaccination sites.

Contractor will monitor drivers that pick-up waste;

Provide puncture-resistant containers, packed with red bags for hassle-free disposal that reduces needlesticks;

Perform services weekly.

Covenant of Equal Opportunity Affidavit signed 3-18-21;

TAXES: Good Through 4-27-22;

**Hiring Policy Compliance Affidavit signed 3-18-21, Employment application submitted complies;
Slavery Era, Prison Industry and Immigrant Detention System Records Disclosure Affidavit signed 3-18-21, indicating NO records of investment, income or employment with these systems;
Political Contributions and Expenditures Statement signed 3-18-21, indicating “None”.**