



COLEMAN A. YOUNG MUNICIPAL CENTER
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To: *Herman Kiefer Development*
Date: **October 26, 2020**
Re: **October 2020 Community Benefits Agreement Compliance Plan**

2020 Compliance Plan

This agreement evidences the Developer's commitment and priority to correct **Non-Compliance/ Off Track Status** of the October 2020 Bi-annual Community Benefits Agreement Report, as it relates to the following commitment:

Herman Kiefer Development intends on meeting quarterly with local stakeholders and residents to provide project updates and to receive feedback and ideas about programming and events.

After careful review, the Developer did not meet this commitment. The Developer can complete the form below to address how it intends to host quarterly meetings in 2021.

On November 2, 2020 (Date), Ron Castellano (Name), acting on behalf of Herman Kiefer Development (Company) agrees to work to correct non-compliance of the Community Benefits Ordinance before the release of the February 2021 Community Benefits Report.

1. What past actions has your company taken in the process of meeting the commitments?

Since 2017, HKD has held formal quarterly meetings in addition to meeting regularly with stakeholders in smaller groups and in individual meetings. A meeting was to be scheduled in Q1 of 2020 (March) but was postponed due to COVID-19. Monthly office hours were held starting in 2020 at the Joseph Walker Williams Recreation Center, but again this has been postponed.

2. What was challenging in meeting this commitment?

Due to COVID-19, a worldwide pandemic, we had to change our plans. Our expected March 2020 meeting was postponed. In Q2, HKD was involved with another virtual meeting in which the community asked to reschedule since the virtual format wasn't approachable. Also in Q2 HKD was told by the City that all non-essential community meetings were on pause. HKD contacted CRIO for advice on how to handle our meeting commitment in light of the pandemic, but never heard back. A meeting was going to be scheduled for Q3 2020 but we were asked by the City to schedule the meeting for after the election.

3. List the future actions your company plans to take to fulfil these commitments? **(Please Include a specific check in date after for each future action listed)**

We're getting back on schedule and a meeting will be held on November 19, 2020. Going forward, we will resume quarterly meetings, for the time being in a virtual format, until in-person gatherings are once again safe. A proposed check-in date is the middle of the second month of each quarter going forward (ie February 15, May 15, August 15, November 15).



**Civil Rights, Inclusion
and Opportunity**

DocuSigned by:

Charity Dean

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Charity R. Dean
Director

The Civil Rights, Inclusion, and Opportunity (CRIO) Department wants to assist and ensure that commitments are being adhered to. If you need help finding Detroit Based Businesses please contact our office, **(313)224-4959**.

Developer