

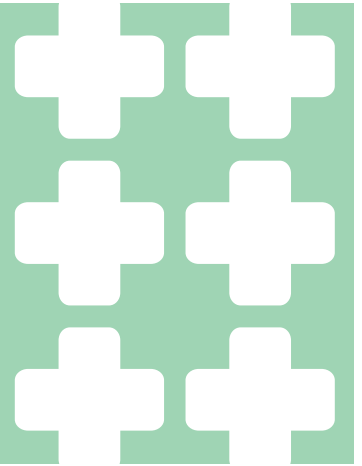


City of Detroit COVID-19 Guidance

10 STEPS TO REOPENING YOUR RETAIL BUSINESS

Develop a COVID-19 Preparedness and Response plan that includes:

- Employee testing protocols
- Employee health screening and monitoring protocols
- Workplace practice protocols
- Use of personal protective equipment protocols
- Worksite and vehicle cleaning protocols

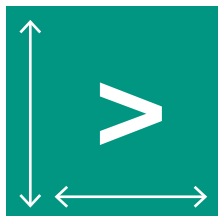


Provide COVID-19 training to employees on:

- Workplace infection-control practices and cleaning procedures.
- Proper use of personal protective equipment
- Steps employees must take to notify their business of any symptoms of COVID-19 or a confirmed COVID-19 case
- How to report unsafe working conditions
- How to manage symptomatic customers upon entry

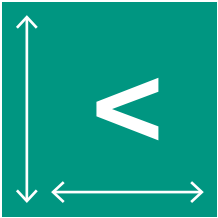


Post signs requiring customers to wear a face covering and informing customers not to enter if they are sick



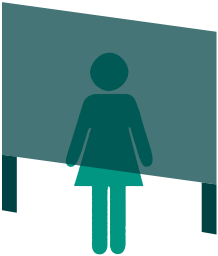
Stores with less than 50,000 square feet

Limit the number of the people in the store to 25%



Stores with more than 50,000 square feet

- Limit the number of customers in the store at one time to 4 people per 1,000 square feet
- Dedicate at least two hours per week of shopping time for people over the age of 60, pregnant women, and those with chronic conditions



Install physical barriers at checkout, such as plexiglass or table barriers



Encourage physical distancing among employees and customers

- Establish lines to regulate store entry
- Consider curbside pickup



Establish cleaning and sanitizing protocols for high-touch areas, such as restrooms, credit card machines, keypads, counters, and shopping carts



Inform customers of precautions the store is taking to prevent the spread of COVID-19. Create communications materials for customers, such as signs or pamphlets.



Limit staffing to minimum necessary to operate