

Domicile (Residency) Credit Definition and Requirements for City of Detroit Employment Applicants

The Detroit City Council amended Chapter 13 of the 1984 Detroit City Code "Civil Service and Personnel Regulations" to add Article I, Sections 13-1-6 through 13-1-9 to the following effect:

"Domicile Credits for City of Detroit Employment Applicants"

"Any individual whose domicile (residency) is in the City of Detroit twelve (12) months preceding the date of filing his or her application for employment and receives a passing score on the competitive examination for entry into classified service shall have fifteen (15) points added to his or her final score in determining his or her eligibility for the position(s) sought".

"Domicile" shall mean an individual's fixed and permanent home to which one has the intention of returning whenever absent. An individual may only have one domicile.

"Final Score" shall mean the combined score of each component of the applicant's competitive examination as required by the department for which the employment is sought.

Proof of Domicile

To prove domicile in the City of Detroit, an applicant must present proper identification in the form of a valid State of Michigan Operator License, or State of Michigan Identification Card, or a valid passport AND submit at least one of the following forms of documentation:

- The Human Resources Department has deemed the following as acceptable documentation: Voters Registration Card *or* High School students may present City of Detroit School Identification Cards, OR
- Copies of the front and signature pages of federal income tax return forms and/or W2 forms for the two years immediately preceding the date of application, OR
- Copies of City of Detroit property tax bill for the two years immediately preceding the date of application, or Copies of utility bills/statements addressed to the applicant that reflect billing/assessment dates twelve (12) months preceding the date of application OR
- Any other official documentation deemed sufficient by the Human Resources Department that would substantiate an applicant's domicile as the City of Detroit twelve (12) months preceding the date of application.