

City of Detroit

CITY COUNCIL

LEGISLATIVE POLICY DIVISION

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Detroit, Michigan 48226

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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: December 3, 2019

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached are the contracts that were submitted by the Office of Contracting and Procurement, under the recess procedures for the Week of December 2, 2019. This list includes the comments and review of the Legislative Policy Division.

If Council Members wish to hold any of the contracts in this list, please provide your request, and your questions or concerns to the Louise Jones and Deonte Agee of the City Clerk's Office by 4 pm, Wednesday, December 4, 2019. All contracts that are not held will be considered approved and authorized on Thursday, December 5, 2019.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract.

Attachments

cc:

Janice Winfrey
Mark Lockridge
Boysie Jackson
Irvin Corley
Marcell Todd
Stephanie Washington

City Clerk
Auditor General
Office of Contracting and Procurement
Legislative Policy Division
Legislative Policy Division
Mayor's Office

Contracts Submitted to City Council
 Week of December 2, 2019

Statistics compiled for the Contracts submitted under recess procedures for
 the week of December 2, 2019.

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Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
City Wide	3	0	0	2
Health	1	0	0	0
Housing & Revitaliz. 2 Demolition contracts	6	0	0	3
Human Resources 1 Employee Shuttle Service contract	1	0	1 Amendment	0
Law	1	0	1 Amendment	1
Police	3	0	2 Amendments	1
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Totals	15	0 Detroit-Based Bids	4 Amendments	7

Contracts Submitted to City Council
Recess week of December 2, 2019

Statistics compiled for the Contracts submitted under recess procedures for
the week of December 2, 2019.

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This list represents costs totaling \$3,328,794.00¹
3 Fuel/Diesel contracts are re-submitted for \$85,301,990.29

Demolition contracts total \$25,705.00

Included in the total costs are the following:

Fuel / Diesel costs	\$85,301,990.29
Budgeted to multiple funds	
General Fund	\$ 798,089.00
Blight Reinvestment Project Fund	\$ 25,705.00
Capital Projects Fund	\$ 880,000.00
Grant Funds	\$ 875,000.00
Risk Management Fund	\$ 750,000.00

¹ The contract list includes: 4 Amendments to extend time period and/or increase costs; 9 Contracts for terms of 2 to 4 years; and 2 Demolition contracts.

TO: THE HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division

DATE: December 3, 2019

RE: CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED DURING
THE RECESS PERIOD, FOR WEEK OF DECEMBER 2, 2019

The following 3 fuel contracts, were previously submitted and referred on November 19, 2019; the contracts were removed from consideration at the Public Health and Safety Committee meeting to respond to questions; and re-submission under the Recess Procedures.

CITYWIDE

6002411 100% City Funding – To Provide Fuel Services to Gilbert Terminal (5600 Wabash), Detroit Water and Sewerage Department (13401 W Outer Drive) and Chandler Park (5660 Conner Ave). – Contractor: Corrigan Oil Co. No. II – Location: 775 N Second Street, Brighton, MI 48116 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$29,808,397.62.

2 Accounts identified for this contract:

General Fund, Acct. 1000-13152-470110-621505-0-0, Appropriation for Street Maintenance Garage includes available funds of \$994,217, and encumbered funds of \$2,153,077 as of Nov. 27, 2019;

Transportation Operations Fund, Acct. 5301-00150-200280-621504-0-0, Appropriation for Vehicle Maintenance includes available funding of \$12,679,492 as of November 27, 2019.

Water and Sewerage accounts were not identified.

Bids solicited, from April 19 through April 30, 2019, for procurement of fuel and diesel supplies, City Wide; bids received from 3 vendors, evaluated and scored.

It was decided to recommend awards with all 3 vendors, for approximately 1/3 of the total estimated purchases of \$85,301,990.29. The 3 contracts are recommended for period of 5 years, through December 31, 2024.

Contracts to be recommended with Corrigan Oil, Brighton MI, Ace Petroleum, 18263 W. McNichols, Detroit, MI; and Waterfront Petroleum, 5431 W. Jefferson, Detroit, MI.

The 3 vendors agreed to the City's target pricing for the various types of fuel, markups, taxes, and form of delivery – either Truck Transport or Tank Wagon.

Contract discussion continues on following page

The Honorable City Council
Contracts submitted under Recess Procedures for the Week of
December 2, 2019

Page 2

CityWide - *continued*

6002411 100% City Funding – To Provide Fuel Services to Gilbert Terminal (5600 Wabash), Detroit Water and Sewerage Department (13401 W Outer Drive) and Chandler Park (5660 Conner Ave). – Contractor: Corrigan Oil Co. No. II – Location: 775 N Second Street, Brighton, MI 48116 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$29,808,397.62.

Contract Discussion continued below:

According to Office of Contracting and Procurement, there will be quarterly meetings to review the contracts for compliance.

This proposed contract is with Corrigan Oil for an estimated cost of \$29,808,397.62.

This contract with Corrigan Oil Co. provides for delivery of unleaded fuel and diesel to the following locations: Gilbert Terminal; Detroit Water & Sewerage facility [13401 W. Outer Drive]; Chandler Park [Recreation].

The contract includes a total of 2,071,931 gallons of diesel and unleaded fuel per year to the indicated locations.

The contract provides the vendor is responsible for ensuring fuel levels are no lower than 50% capacity and at a maximum of 80% fill basis, unless otherwise indicated.

Contractor to deliver fuel, as specified by the City Department within 1 business day of the date ordered; Contractor is responsible for obtaining from the refiner documentation confirming the fuel complies with all federal requirements, to the City; Contractor also responsible for completing and providing to the City the Material Safety Data Sheet to provide required information.

The contract provides that the maximum amount to be paid is \$29,808,397.62; this amount may be decreased; or increased, with approval of the City Council, up to the full estimated cost for fuel purchases at \$85,301,990.29.

Covenant of Equal Opportunity Affidavit signed 3-15-19;

TAXES: Good Through 10-29-20 and 1-31-20;

Hiring Policy Compliance Affidavit signed 3-15-19, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 3-15-19, indicating business established 1985, NO records to disclose;

Political Contributions and Expenditures Statement signed 3-15-19, indicating “None.”

CityWide - *continued*

6002414 100% City Funding – To Provide Fuel Services to Shoemaker Terminal (11203 E Warren), Central Shops (1301 E Warren), Street Maintenance (2633 Michigan Avenue), Rouge Park (2200 Joy Road), 1400 Erksine and Detroit Police Department Harbor Master. – Contractor: Waterfront Petroleum Terminal Company – Location: 5431 West Jefferson Avenue, Detroit, MI 48209 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$28,351,445.98.

Costs budgeted to General Fund, Acct. 1000-13152-470110-621504-0-0, Appropriation for Street Maintenance Garage indicates available funds of \$994,217, and encumbered funds of \$2,153,077 as of November 27, 2019;

Costs of this City-Wide contract are “usually” budgeted to multiple accounts.

Bids solicited, from April 19 through April 30, 2019, for procurement of fuel and diesel supplies, City Wide; bids received from 3 vendors, evaluated and scored.

It was decided to recommend awards with all 3 vendors, for approximately 1/3 of the total estimated purchases of \$85,301,990.29. The 3 contracts are recommended for period of 5 years, through December 31, 2024.

Contracts to be recommended with Corrigan Oil, Brighton MI, Ace Petroleum, 18263 W. McNichols, Detroit, MI; and Waterfront Petroleum, 5431 W. Jefferson, Detroit, MI.

The 3 vendors agreed to the City’s target pricing for the various types of fuel, markups, taxes, and form of delivery – either Truck Transport or Tank Wagon.

According to Office of Contracting and Procurement, there will be quarterly meetings to review the contracts for compliance.

This proposed contract is with Waterfront Petroleum for an estimated cost of \$28,351,445.98.

This contract with Waterfront Petroleum provides for delivery of fuel and diesel to the following locations: Shoemaker Terminal; Central Shops [DDOT]; 2633 Michigan [Street Maintenance]; Rouge Park [Recreation]; 1400 Erskine [Fire Dept.]; Harbor Master, Belle Isle [Police Dept.].

Contract Discussion continues on following page.

CityWide - *continued*

6002414 100% City Funding – To Provide Fuel Services to Shoemaker Terminal (11203 E Warren), Central Shops (1301 E Warren), Street Maintenance (2633 Michigan Avenue), Rouge Park (2200 Joy Road), 1400 Erksine and Detroit Police Department Harbor Master. – Contractor: Waterfront Petroleum Terminal Company – Location: 5431 West Jefferson Avenue, Detroit, MI 48209 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$28,351,445.98.

Contract Discussion continued below:

The contract includes a total of 1,993,880 gallons of diesel and unleaded fuel per year to the indicated locations.

The contract provides the vendor is responsible for ensuring fuel levels are no lower than 50% capacity and at a maximum of 80% fill basis, unless otherwise indicated.

Contractor to deliver fuel, as specified by the City Department within 1 business day of the date ordered; Contractor is responsible for obtaining from the refiner documentation confirming the fuel complies with all federal requirements, to the City; Contractor also responsible for completing and providing to the City the Material Safety Data Sheet to provide required information.

The contract provides that the maximum amount to be paid is \$28,351,445.98; this amount may be decreased; or increased, with approval of the City Council, up to the full estimated cost for fuel purchases at \$85,301,990.29.

Covenant of Equal Opportunity Affidavit signed 3-15-19;

TAXES: Good Through 10-29-20 and 1-31-20;

Hiring Policy Compliance Affidavit signed 3-15-19, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 3-15-19, indicating business established 1985, NO records to disclose;

Political Contributions and Expenditures Statement signed 3-15-19, indicating “None.”

Waterfront Petroleum has provided diesel and unleaded fuel to the City for at least 10 years. The current contract, No. 2850143, was approved Sept. 13, 2011, for a 4-year term, through Sept. 14, 2015 for estimated costs of \$75,000,000. This contract was amended 5 times, extending the contract through Dec. 31, 2019 and increasing the total contract costs to \$104,925.110.

Amendment 5, for an increase of \$6,725,110, and an extension of 5 months, was approved July 23, 2019.

CityWide - *continued*

6002415 100% City Funding – To Provide Fuel Services to Vehicle Management (8221 W Davison, 5800 Russell Ferry and 12225 Southfield), Detroit Water and Sewage Department (6425 Huber), Detroit Police Department Precincts, Gun Range and Detroit Police Department Tow Yards. – Contractor: Ace Petroleum – Location: 18263 W McNichols, Detroit, MI 48219 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$27,142,146.69.

2 Accounts identified for this contract:

General Fund, Acct. 1000-12153-470100-621505-0-0, Appropriation for Fleet Management includes available funding of \$9,764,815 as of November 27, 2019.

Transportation Operations Fund, Acct. 5301-00150-200280-621504-0-0, Appropriation for Vehicle Maintenance includes available funding of \$12,679,492 as of November 27, 2019.

Bids solicited, from April 19 through April 30, 2019, for procurement of fuel and diesel supplies, City Wide; bids received from 3 vendors, evaluated and scored.

It was decided to recommend awards with all 3 vendors, for approximately 1/3 of the total estimated purchases of \$85,301,990.29. The 3 contracts are recommended for period of 5 years, through December 31, 2024.

Contracts to be recommended with Corrigan Oil, Brighton MI, Ace Petroleum, 18263 W. McNichols, Detroit, MI; and Waterfront Petroleum, 5431 W. Jefferson, Detroit, MI.

The 3 vendors agreed to the City's target pricing for the various types of fuel, markups, taxes, and form of delivery – either Truck Transport or Tank Wagon.

According to Office of Contracting and Procurement, there will be quarterly meetings to review the contracts for compliance.

This proposed contract is with Ace Petroleum for an estimated cost of \$27,142,146.69.

This contract with Ace Petroleum provides for delivery of fuel and diesel to the following locations: 8221 W. Davison, 5800 Russell Ferry and 12225 Southfield [Vehicle Management]; 6425 Huber [Water & Sewerage]; Police Precincts and facilities.

Contract Discussion continues on following page.

CityWide - *continued*

6002415 100% City Funding – To Provide Fuel Services to Vehicle Management (8221 W Davison, 5800 Russell Ferry and 12225 Southfield), Detroit Water and Sewage Department (6425 Huber), Detroit Police Department Precincts, Gun Range and Detroit Police Department Tow Yards. – Contractor: Ace Petroleum – Location: 18263 W McNichols, Detroit, MI 48219 – Contract Period: Upon City Council Approval through December 31, 2024 – Total Contract Amount: \$27,142,146.69.

Contract Discussion continues below:

The contract includes a total of 2,063,537 gallons of diesel and unleaded fuel per year to the indicated locations.

The contract provides the vendor is responsible for ensuring fuel levels are no lower than 50% capacity and at a maximum of 80% fill basis, unless otherwise indicated.

Contractor to deliver fuel, as specified by the City Department within 1 business day of the date ordered; Contractor is responsible for obtaining from the refiner documentation confirming the fuel complies with all federal requirements, to the City; Contractor also responsible for completing and providing to the City the Material Safety Data Sheet to provide required information.

The contract provides that the maximum amount to be paid is \$27,142,146.69; this amount may be decreased; or increased, with approval of the City Council, up to the full estimated cost for fuel purchases at \$85,301,990.29.

Covenant of Equal Opportunity Affidavit signed 9-12-19;

TAXES: Good Through 8-30-20 and 1-31-20;

Hiring Policy Compliance Affidavit signed 9-12-19, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 9-12-19, indicating business established 2016, NO records to disclose;

Political Contributions and Expenditures Statement signed 9-11-19, indicating “None.”

HOUSING AND REVITALIZATION

6002440 100% Grant Funding – To Provide Environmental Services for Single Family Rehab Programs Under the State of Michigan Lead (CHIP) Grant. – Contractor: The Mannik & Smith Group, Inc. – Location: 2365 S Haggerty Road Suite 100, Canton, MI 48188 – Contract Period: Upon City Council Approval through November 1, 2023 – Total Contract Amount: \$275,000.00.

Costs budgeted to Plan.& Developmt. Dept. Grant Fund, Acct. 2108-20561-361111-617900-0-0, Appropriation for FY19 CHIP grant includes available funds of \$1,111,785 as of Nov. 27, 2019.

Bids were solicited, from Sept. 11 through Sept. 26, 2019, for Environmental Services, under the CHIP program; 2 Bids received. Contracts are recommended with both vendors submitting bids.

This proposed contract, with The Mannik & Smith Group, is for a term of 4 years, and costs up to \$275,000. The 2nd contract [on page 9 of this list] is with GS Group.

This proposed contract is funded through the Medicaid Children’s Health Insurance Program [CHIP] for a Lead in Water Protocol for residential water sample collection, reporting, abatement and clearance.

The investigation is to identify all probable causes of Lead poisoning, to protect children from further exposure and physical harm; to focus on all sources of lead in a child’s environment.

Water samples are to be collected by residents or landlords, from various locations in the residence.

Services also include a full lead paint inspection, by accredited lead-based paint inspectors and risk assessors, that include collection of dust wipes and soil samples.

Clearance inspections performed to confirm that the required work to eliminate lead-based paint hazards has been completed.

Air monitoring may also be conducted, upon request.

Fees for services include: \$400 for lead inspection; \$560 for Risk assessment, includes dust wipes; \$880 for combination lead inspection and Risk Assessment – includes dust wipes, soil and water sampling;

\$1,040 for EBL Environmental Investigation; \$530 for Water sampling; \$290 for soil sampling; \$480 for Air monitoring.

Covenant of Equal Opportunity Affidavit signed 5-30-18;

TAXES: Good Through 5-24-20 and 8-31-20;

Hiring Policy Compliance Affidavit signed 7-23-19, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 7-23-19, indicating business established 1955, NO records to disclose;

Political Contributions and Expenditures Statement signed 7-23-19, indicating “None.”

Housing & Revitalization - *continued*

6002441 100% Grant Funding – To Provide Environmental Services for Single Family Rehab Programs Under the HUD Lead Hazard Reduction (LHR) Grant. – Contractor: The Mannik & Smith Group, Inc. – Location: 2365 S Haggerty Road Suite 100, Canton, MI 48188 – Contract Period: Upon City Council Approval through November 1, 2023 – Total Contract Amount: \$200,000.00.

Costs budgeted to Plan.& Developmt. Dept. Grant Fund, Acct. 2108-20639-361111-617900-0-0, Appropriation for FY19 Lead Hazard Reduction includes available funds of \$3,794,438 as of November 27, 2019.

Bids were solicited, from Sept. 11 through Sept. 26, 2019, for Environmental Services, under the Lead Hazard Reduction program; 2 Bids received.

Contracts are recommended with both vendors submitting bids.

This proposed contract, with The Mannik & Smith Group, is for a term of 4 years, and costs up to \$200,000.

The 2nd contract [on page 10 of this list] is with GS Group.

This proposed contract is funded through the HUD Lead Hazard Reduction [LHR] grant.

The investigation is to identify all probable causes of Lead poisoning, to protect children from further exposure and physical harm; to focus on all sources of lead in a child's environment.

Services include a full lead paint inspection of interior and exterior areas; Risk Assessment for lead-based paint hazards conducted by accredited lead-based paint inspectors and risk assessors.

Clearance inspections performed to confirm that the required work to eliminate lead-based paint hazards has been completed.

Soil samples collected as part of Risk Assessment; Air monitoring may also be conducted, upon request.

Fees for services include: \$400 for lead inspection; \$560 for Risk assessment, includes dust wipes; \$880 for combination lead inspection and Risk Assessment – includes dust wipes, soil and water sampling;

\$1,040 for EBL Environmental Investigation; \$290 for soil sampling; \$480 for Air monitoring.

Covenant of Equal Opportunity Affidavit signed 5-30-18;

TAXES: Good Through 5-24-20 and 8-31-20;

Hiring Policy Compliance Affidavit signed 7-23-19, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 7-23-19, indicating business established 1955, NO records to disclose;

Political Contributions and Expenditures Statement signed 7-23-19, indicating “None.”

Housing & Revitalization - *continued*

6002442 100% Grant Funding – To Provide Environmental Services for Single Family Rehab Programs Under the State of Michigan Lead (CHIP) Grant. – Contractor: GS Group, LLC – Location: 17800 Woodward Avenue, Detroit, MI 48203 – Contract Period: Upon City Council Approval through November 1, 2023 – Total Contract Amount: \$200,000.00.
Costs budgeted to Plan.& Developmt. Dept. Grant Fund, Acct. 2108-20561-361111-617900-0-0, Appropriation for FY19 CHIP grant includes available funds of \$1,111,785 as of Nov. 27, 2019.

Bids were solicited, from Sept. 11 through Sept. 26, 2019, for Environmental Services, under the CHIP program; 2 Bids received. Contracts are recommended with both vendors submitting bids.

**This proposed contract, with GS Group, is for a term of 4 years, and costs up to \$275,000.
The 2nd contract [on page 7 of this list] is with The Mannik & Smith Group.**

This proposed contract is funded through the Medicaid Children’s Health Insurance Program [CHIP] for a Lead in Water Protocol for residential water sample collection, reporting, abatement and clearance.

The investigation is to identify all probable causes of Lead poisoning, to protect children from further exposure and physical harm; to focus on all sources of lead in a child’s environment.

Water samples are to be collected by residents or landlords, from various locations in the residence.

Services also include a full lead paint inspection, by accredited lead-based paint inspectors and risk assessors, that include collection of dust wipes and soil samples.

Clearance inspections performed to confirm that the required work to eliminate lead-based paint hazards has been completed.

Air monitoring may also be conducted, upon request.

**Fees for services include: \$550 for lead inspection; \$800 for Risk assessment;
\$800 for combination lead inspection and Risk Assessment;
\$1,100 for EBL Environmental Investigation; Water sampling fees range from \$490 to \$650;
\$175 for soil sampling; \$450 for Air monitoring.**

Covenant of Equal Opportunity Affidavit signed 6-11-18;

TAXES: Good Through 3-19-20 and 1-31-20;

Hiring Policy Compliance Affidavit signed 6-13-19, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 6-13-19, indicating business established 2010, NO records to disclose;

Political Contributions and Expenditures Statement signed 11-5-19, indicating “None.”

Housing & Revitalization - *continued*

6002443 100% Grant Funding – To Provide Environmental Services for Single Family Rehab Programs Under the HUD Lead Hazard Reduction (LHR) Grant. – Contractor: GS Group, LLC – Location: 17800 Woodward Avenue, Detroit, MI 48203 – Contract Period: Upon City Council Approval through November 1, 2023 – Total Contract Amount: \$200,000.00.
Costs budgeted to Plan.& Developmt. Dept. Grant Fund, Acct. 2108-20639-361111-617900-0-0, Appropriation for FY19 Lead Hazard Reduction includes available funds of \$3,794,438 as of November 27, 2019.

Bids were solicited, from Sept. 11 through Sept. 26, 2019, for Environmental Services, under the Lead Hazard Reduction program; 2 Bids received.

Contracts are recommended with both vendors submitting bids.

This proposed contract, with GS Group, is for a term of 4 years, and costs up to \$200,000. The 2nd contract [on page 8 of this list] is with The Mannik & Smith Group.

This proposed contract is funded through the HUD Lead Hazard Reduction [LHR] grant.

The investigation is to identify all probable causes of Lead poisoning, to protect children from further exposure and physical harm; to focus on all sources of lead in a child’s environment.

Services include a full lead paint inspection of interior and exterior areas; Risk Assessment for lead-based paint hazards conducted by accredited lead-based paint inspectors and risk assessors.

Clearance inspections performed to confirm that the required work to eliminate lead-based paint hazards has been completed.

Soil samples collected as part of Risk Assessment; Air monitoring may also be conducted, upon request.

Fees for services include: \$400 for lead inspection; \$560 for Risk assessment, includes dust wipes; \$880 for combination lead inspection and Risk Assessment – includes dust wipes, soil and water sampling;

\$1,040 for EBL Environmental Investigation; \$530 for Water sampling; \$290 for soil sampling; \$480 for Air monitoring.

Covenant of Equal Opportunity Affidavit signed 6-11-18;

TAXES: Good Through 3-19-20 and 1-31-20;

Hiring Policy Compliance Affidavit signed 6-13-19, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 6-13-19, indicating business established 2010, NO records to disclose;

Political Contributions and Expenditures Statement signed 11-5-19, indicating “None.”

HEALTH

6002568 100% City Funding – To Provide Desktop/Laptop Computers, Peripheral Goods and Staging, and Imaging Services for Citywide Project Refresh. – Contractor: Sehi Computer Products, Inc. – Location: 2930 Bond Street, Rochester Hills, MI 48309 – Contract Period: Upon City Council Approval through November 17, 2022 – Total Contract Amount: \$880,000.00.

Costs budgeted to Capital Projects Fund, Acct. 4533-20507-310010-617400-310007-0, Appropriation for 2019 Capital Projects includes available funds of \$42,989,396 as of Nov. 27, 2019.

Bids solicited form Sept. 25 through October 8, 2019, for Laptop and Desktop computers, and accessories; 6 Bids received from 5 Vendors.

This recommendation is for the Lowest Responsible bid, received from Sehi Computer Products at \$564,085.82.

Other Bids received include: Security Solutions Services for \$694,863.91 and alternate bid for \$580,498.40; Civitas IT for \$610,446.90; CDWG for \$715,188.42; and NetSolutions for \$896,810.85.

This contract is indicated to be for the procurement of hardware, software and associated equipment as part of the City of Detroit’s Refresh Program.

Through this contract, over the next 3 years, through November 17, 2022, the vendor will provide:

283 Desktop computers, Small form factor PC’s;

168 Desktop computers, Mini PC’s;

169 Laptop computers and accessories;

9 Workstations;

503 Monitors;

654 Imaging Computers

Approximately 100 computers and monitors shipped weekly; Staging of computers at the Department site, and disposal of all Styrofoam and packing materials.

This is indicated to be a “Rough order” of equipment quantities; City reserves the right to purchase products outside this contract if it is determined the pricing is not competitive.

Covenant of Equal Opportunity Affidavit signed 1-16-19;

TAXES: Good Through 1-24-20 and 8-31-20;

Hiring Policy Compliance Affidavit signed 9-10-19, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 9-10-19, indicating NO records to disclose;

Political Contributions and Expenditures Statement signed 9-10-19, indicating “N/A.”

HUMAN RESOURCES

6001075 100% City Funding – AMEND 2 – To Provide an Extension of Time for the Employee Shuttle Service To and From the Detroit Public Safety Headquarters Facility (1301 Third) to the Following Locations: Coleman A. Young Municipal Center (2 Woodward Avenue), Cadillac Tower (65 Cadillac Square) and Water Board Building (735 Randolph Street). – Contractor: Trinity Transportation Group – Location: 4624 13th Street, Wyandotte, MI 48192 – Contract Period: Upon City Council Approval through January 30, 2020 – Total Contract Amount: \$855,235.20.

Previous Contract Period: November 21, 2017 – November 20, 2019

Costs budgeted to General Fund, Acct. 1000-00870-350800-628500-0-0, Appropriation for Centralized Utility Payments includes available funding of \$5,559,582 as of November 27, 2019.

This request is for approval of Amendment 2, to extend the term of this contract 2 months, through January 30, 2020. There is no change to the costs of \$855,235.20.

Contract 6001075 was initially approved with Trinity Transportation, Nov. 21, 2017, for a 2 year term, through Nov. 20, 2019, for a costs of \$429,235.20.

Amendment 1 to the contract, approved July 2, 2019, increased the costs by \$426,000 to a total of \$855,235.20.

Contract services is to provide an Employee shuttle service from the Public Safety Headquarters parking facility and/or Eastern Market Garage; to the following locations: Coleman Young Municipal Center, Cadillac Tower, and the Water Board Building.

Shuttle services provided Monday through Friday, from 7 AM to 8 PM.

The estimated number of riders, reported in 2017 to be 300 to 717 daily.

Hourly rates were approved at \$38.88 per hour per bus for a 23-25 passenger bus;

\$61.46 per hour per bus for a 33 passenger bus; and

\$85.40 per hour for a 50+ passenger bus.

Costs increased \$5 per day per vehicle for vehicles that include a camera.

Covenant of Equal Opportunity Affidavit signed 2-4-19;

TAXES: Good Through 10-23-20 and 1-31-20;

Hiring Policy Compliance Affidavit signed 2-4-19, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 2-4-19, indicating business established 1981, NO records to disclose;

Political Contributions and Expenditures Statement signed 2-4-19, indicating “None.”

LAW

2870456 100% City Funding – AMEND 8 – To Provide an Extension of Time and an Increase of Funds to Supply Legal Advice and Litigation Representation Pertaining to Implementing the City’s Ongoing Restructuring and Additional Matters as Requested. – Contractor: Miller, Canfield, Paddock and Stone, PLC – Location: 150 W Jefferson Suite 2500, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 31, 2020 – Contract Increase Amount: \$750,000.00. – Total Contract Amount: \$12,950,522.56. Previous Contract Period: October 11, 2018 – June 30, 2020

Costs budgeted to Risk Management Fund, Acct. 1001-05185-350890-617900-000147-0-0, Appropriation for Risk Management includes available funds of \$4,921,127 as of Nov. 27, 2019.

This request is for approval of Amendment 8, to extend the contract period 6 months, through December 31, 2020, and increase the costs by \$750,000 to a contract total of \$12,950,522.56.

This contract with Miller, Canfield, Paddock and Stone law firm, was initially approved Dec. 11, 2012, for a term from August 1, 2012 through June 30, 2014 for a cost of \$300,000. Amendments 1 through 5 were approved by the Emergency Manager - extending the contract term 30 months, to January 1, 2017, and increasing the costs by \$10,150,522.56.

Amendment 6, approved June 20, 2017, extended the contract term 2 years, from Jan. 1, 2017 through Jan. 1, 2019, with an increase of \$1,250,000 to a total of \$11,700,522.56;

Amendment 7, approved Feb. 26, 2019, extended the contract term through June 30, 2020, and increased the contract costs by \$500,000 to \$12,200,522.56.

Contract services include providing the legal advise and litigation representation pertaining to the City’s ongoing restructuring, and other matters as requested.

The fees for services ranges from \$175 per hour to \$495 per hour, depending on the individual whose services are required; the rates to the City of Detroit are discounted 8% for all except 2 individuals – whose rates are \$335 and \$360 per hour.

Covenant of Equal Opportunity Affidavit signed 11-12-19;

TAXES: Good Through 11-4-20 and 1-31-20;

Hiring Policy Compliance Affidavit signed 11-12-19, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 11-12-19, indicating NO records to disclose any interests in slavery, prison industry or immigration detention system;

Political Contributions and Expenditures Statement signed 11-18-19, indicating 12 contributions to the Mayor, 14 contributions to Council Members, and 3 contributions to other candidates from 2014 through 2019.

POLICE

6001077 100% City Funding – AMEND 1 – To Provide an Extension of Time for the Installation of Cameras and Modems with a Data Plan Subscription to Capture Illegal Dumping throughout the City of Detroit. – Contractor: Comcast Business Communication, LLC – Location: 1701 JFK Boulevard, Philadelphia, PA 19103 – Contract Period: December 18, 2017 through June 30, 2020 – Total Contract Amount: \$57,132.60.
Previous Contract Period: December 18, 2017 – December 30, 2019

Costs budgeted to General Fund, Acct. 1000-11041-372300-617900-0-0, Appropriation for Police Technology Bureau includes available funding of \$4,735,616 as of November 27, 2019.

This request is for approval of Amendment 1 to this contract, to extend the contract period by 7 months through June 30, 2020.

Contract 6001077 with Comcast Business Communication, was approved January 23, 2018, for a term through November 30, 2019 [2 year term] for a cost of \$147,690.20.

City Council may wish to request an explanation of the reported contract cost of \$57,132.60 with this amendment; **This appears to be the funding left to continue this program.**

The contract provided for the installation of 118 surveillance cameras, 59 modems, and re-positioning 27 cameras - for the purpose of capturing illegal dumping and/or theft activity.

Comcast indicated to be the only service provided that offers connectivity in those areas where citizen complaints received about illegal dumping; and areas with higher incidence of auto theft. Comcast is indicated to be the only vendor that can provided the connectivity from the camera to the Real Time Crime Center.

This extension will allow the Police Dept. to continue this program, through June, to identify illegal dumping activity.

**Covenant of Equal Opportunity Affidavit signed 5-29-18;
TAXES: Good Through 8-27-20 and 1-31-20;
Hiring Policy Compliance Affidavit signed 5-30-18, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 5-29-18, indicating business established 2009, NO records to disclose;
Political Contributions and Expenditures Statement signed 4-10-18, indicating**

Police - continued

6001776 100% City Funding – AMEND 1 – To Provide an Increase of Funds for the Detroit Police Department’s CompStat Crime Database to Continue Ongoing Development of Crime Analysis and Research Capacities for the Crime Intelligence Unit. – Contractor: Wayne State University – Location: 5057 Woodward Suite 13001, Detroit, MI 48202 – Contract Period: Upon City Council Approval through February 1, 2021 – Contract Increase Amount: \$198,089.00 – Total Contract Amount: \$396,178.00.

Costs budgeted to 2 General Fund accounts as follows:

\$190,000 to Account 1000-11040-372290-617903-0-0, Appropriation for Office of Administrative Operations includes available funding of \$6,234,006 as of November 27, 2019; and

\$8,089 to Account 1000-10082-372026-628500-0-0, Appropriation for Police Operations includes available funding of \$83,003,465 as of November 27, 2019.

This request is for approval of Amendment 1 to this contract with Wayne State University, to double the costs by \$198,089, for a contract total of \$396,178; there is NO change to the contract period of 2 years, from Feb. 2019 through February 1, 2021.

This contract was approved March 26, 2019.

The contract was approved for support to the ongoing development of crime analysis and research capacities in the Crime Intelligence Unit. Contract is for support to enhance the data-driven crime fighting capacities, and provide crime analysis assistance, collecting data, and visualization tools for accurate intelligence; and provide training to Police Officers.

Specific tasks to include: Geocoding of crime data; Quality control for mapping with coding for scout car areas, census tracts, neighborhoods, or target areas; Maintain a data warehouse of historical crime data; Maintain a databased of procedures to automate the mapping and statistical reporting tools; Provide training for all tools; Propose new analysis or research; Attend and Provide monthly, precinct-based, high level crime overview at each Community CompStat meeting.

Contract costs budgeted to include: Personnel costs for Dr. David Martin [primary consultant] and 2 Research Assistance, for \$191,438; Office Supplies of \$1,750; Computing costs of \$2,500; Local travel costs of \$2,400.

These costs may have only be for 1 year, instead of 2 years, as initially reported.

No Clearances or Affidavits are requested for contracts with other governmental entities.

The Honorable City Council
Contracts submitted under Recess Procedures for the Week of
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Police - continued

6002397 100% City Funding – To Provide Media Consultants for the Detroit Police Department. – Contractor: Emerald Media, LLC – Location: 1506 Yorkshire, Birmingham, MI 48009 – Contract Period: Upon City Council Approval through November 30, 2021 – Total Contract Amount: \$600,000.00.

Costs budgeted to 2 General Fund accounts as follows:

\$500,000 to Account 1000-11041-372300-626010-0-0, Appropriation for Police Technology Bureau includes available funding of \$4,735,616 as of November 27, 2019.

\$100,000 to Account 1000-10893-250645-626010-000097-30036, Appropriation for Animal Control includes available funding of \$2,104,418 as of November 27, 2019.

Bids solicited, from August 12, through August 21, 2019, for a Media Strategist for Planning and Buying Media Spots / time; 2 bids received.

This recommendation is for Emerald Media, based in Birmingham, MI.

Second bid received from iHeart Media, based in Chicago, which appears to have submitted a significantly higher cost.

This proposed contract is for a term of 2 years, for a total of \$600,000.

Contract services include Proposing an acceptable plan for a Media Schedule, Monitor all media buys, and provide accountability on each media buy.

Devise and execute cost-effective marketing strategies; Strategize and place media campaigns for the greatest impact; Raise brand awareness within the targeted audience and help drive a positive “Call to Actions;” Provide media expertise in delivering compelling communications across various platforms, new and traditional media/digital; Provide information on creative requirements and time frame to meet deadlines.

The fee for the services is 10% of the overall media buys. For Media buys totaling \$545,000; the fee would be \$54,500. The fee to be paid by project, but not to exceed 10% of the total media purchase.

Covenant of Equal Opportunity Affidavit signed 8-2-19;

TAXES: Good Through 8-20-20 and 1-31-20;

Hiring Policy Compliance Affidavit signed 8-2-19, Statement submitted indicating owner is the only Employee, no plans to hire any employees;

Slavery Era Records Disclosure Affidavit signed 8-2-19, indicating business established 2014, NO records to disclose;

Political Contributions and Expenditures Statement signed 8-2-19, indicating “N/A.”

**COMPLETED EMERGENCY DEMOLITION CONTRACTS
FOR CITY COUNCIL REVIEW AND APPROVAL**

HOUSING AND REVITALIZATION

3039281 100% City Funding – To Provide an Emergency Demolition for Residential Property, 4154 Holcomb. – Contractor: Detroit Next, Inc. – Location: 1001 Woodward Avenue Suite 500, Detroit, MI 48226 – Contract Period: Upon City Council Approval through November 18, 2020 – Total Contract Amount: \$13,585.00.

Costs budgeted to Blight Reinvestment Project Fund, Acct. 1003-20253-367303-622975-0-0, Appropriation for Reinvestment-Blight includes available funds of \$47,519,280 as of Nov. 27, 2019.

A Notice of Emergency Ordered Demolition, dated September 4, 2019, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 4154 Holcomb. *Pictures of structure to be demolished follow this contract discussion.*

Bids solicited, from Sept. 9, at 8:48 AM to Sept. 10, 2019 at 1 PM, for demolition at 4154 Holcomb; 6 bids received.

**This recommendation is for the Lowest Bid received from Detroit Next for \$13,585.
The contract was awarded on September 11, 2019.**

**Demolition costs includes: Demolition & debris removal & disposal for \$11,560;
Backfill costs of \$400; Grading & site finishing costs of \$975; and Seeding costs of \$650.**

**Other Bids received include: Salenbien Trucking for \$17,500; DMC Consultants for \$19,125;
Inner City Contracting for \$19,995; Dore & Associates for \$21,945; and
Adamo Group for \$36,000.**

**Covenant of Equal Opportunity Affidavit signed 12-5-18;
Certification as a Detroit Headquartered and Small Business good through 7-1-20;
TAXES: Good Through 12-17-19 and 1-31-20;
Hiring Policy Compliance Affidavit signed 3-11-19, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 3-11-19, indicating business established 2016,
NO records to disclose;
Political Contributions and Expenditures Statement signed 12-5-18, indicating “None.”**

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Housing & Revitalization-Demolition - continued

3039281

Detroit Next Contract cost of \$13,585

4154 Holcomb - \$13,585



Housing & Revitalization-Demolition - *continued*

3039340 100% City Funding – To Provide an Emergency Demolition for Residential Property, 12145 Woodmont. – Contractor: Able Demolition, Inc. – Location: 1001 Woodward Avenue Suite 500, Detroit, MI 48226 – Contract Period: Upon City Council Approval through December 9, 2020 – Total Contract Amount: \$12,120.00.

Costs budgeted to Blight Reinvestment Project Fund, Acct. 1003-20253-367303-622975-0-0, Appropriation for Reinvestment-Blight includes available funds of \$47,519,280 as of Nov. 27, 2019.

A Notice of Emergency Ordered Demolition, dated August 27, 2019, signed by director of Buildings Safety Engineering and Environmental Dept., issued for residential structure at 12145 Woodmont. *Pictures of structure to be demolished follow this contract discussion.*

Bids solicited, from Oct. 8, at 10:35 AM to Oct. 9, 2019 at 1 PM, for demolition at 12145 Woodmont; 6 bids received.

This recommendation is for the Lowest Bid received from Able Demolition for \$12,120. Contract awarded on November 13, 2019.

Bid received from Detroit Next for \$12,700 [*with 8% equalization, comparison bid is \$11,684*] was rejected

Demolition costs includes: Demolition & debris removal & disposal for \$8,720; Backfill costs of \$1,800; Grading & site finishing costs of \$1,200; and Seeding costs of \$400.

Other Bids received include: Detroit Next for \$12,700 -*rejected*; DMC Consultants for \$14,800; Inner City Contracting for \$15,741; Salenbien Trucking for \$17,000; and Dore & Associates for \$18,300.

**Covenant of Equal Opportunity Affidavit signed 3-6-19;
TAXES: Good Through 12-11-19 and 1-31-20;
Hiring Policy Compliance Affidavit signed 3-6-19, Employment application submitted complies;
Slavery Era Records Disclosure Affidavit signed 3-6-19, indicating business established 1995, NO records to disclose;
Political Contributions and Expenditures Statement signed 3-6-19, indicating “None.”**

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Housing & Revitalization-Demolition - continued

3039340

Able Demolition Contract cost of \$12,120

12145 Woodmont - \$12,120



12145
WOODMONT-8-26-19-C, HESSNER, JP

12145
WOODMONT-8-26-19-C, HESSNER, JP