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July 1, 2019

HONORABLE DETROIT CITY COUNCIL

RE: Establishing Priorities and Threshold Criteria for the 2020-21 Community Development Block Grant/Neighborhood Opportunity Fund Program

On July 23, 2019 Your Honorable Body is scheduled to receive an update and presentation from the Housing and Revitalization Department regarding their proposed timeline for the 2020-2021 CDBG/NOF process. The first two proposal writing workshops (there may be more) have been tentatively scheduled for a Wednesday and Saturday in August ahead of the RFP being released on August 30th. Similarly to the last two years a best practices forum was held on Monday, June 10, 2019. This forum was advertised via the public access channels as well as email distribution networks through your respective offices.

For several years the Detroit City Council has held Committee of the Whole strategy sessions on Community Development Block Grant (CDBG), where it has been recommended that the City Council adopt funding priorities for the pending Community Development Block Grant/Neighborhood Opportunity Fund (CDBG/NOF) funding cycles in anticipation of a 7.5% to 10% reduction in funding. However, in 2019-2020 as with 2018-2019 an overall increase in funding was realized, supplemented by additional funds through a Section 108 loan defeasance payment. Since the CDBG/NOF process of 2015-16 the City Council and the Administration have elected to adopt the same set of priorities as you have done for the past four funding cycles.

As in years past, it has been recommended that Council take the necessary actions to formally adopt the joint threshold criteria that City Planning Commission staff and the Housing and Revitalization staff are required to use in reviewing the CDBG/NOF proposals for the applicable fiscal year.

Priorities

As it relates to Council's past priorities the actual funding amounts from the 2019-20 NOF/CDBG review are listed below:

•Home Repair	\$5,561,791
•Homeless/Public Service	\$2,475,417
•Economic Development	\$1,000,000
•Public Facility Rehabilitation	\$400,000
• Summer Jobs Program/ SESC Training Program (NRSA)	\$2,980,874
• Public Service	
▪ Education	\$1,175,649

▪ Seniors	\$419,042
▪ Recreation	\$362,535
▪ Health	\$362,535
▪ <u>Public Safety</u>	<u>\$123,014</u>

P.S. Total \$2,442,775

If council is desirous of funding a public service activity which historically have not been considered, please indicate what that activity is on the attached survey. Given the time frame available, and the impact of the Neighborhood Revitalization Strategy Areas on Public Service funding, it may be best to simply identify the priorities.

Threshold Criteria

Below, please find the twelve (12) threshold criteria recommended for implementation during the 2020-2021 CDBG/NOF proposal review process. The list is essentially identical to the threshold criteria adopted by Your Honorable Body the last three years.

1. Must meet HUD National Objective;
2. Group must attend the 2020-2021 CDBG/NOF workshop;
3. Proposal must be complete, typed and submitted by the deadline and on correct form;
4. Must have at least five (5) member board and meets at least bi-annually;
5. Must have 501(c)3 status prior to applying for proposal;
6. Must have at least one year of operation and proof of operations;
7. Must not have unresolved government audit and monitoring problems (i.e. tax, legal, etc);
8. Must submit most recent fiscal year cash flow statement, financial statement and if available, recent audit or 990 within the past two years;
9. Must read and sign conflict of interest form;
10. Must submit current Non-profit Corporation Information Update (Michigan Annual Non-Profit Report);
11. Must submit Certificate or Article of Incorporation;
12. Applicant's organization must provide proof of operating cash on hand (at least 7% of the request) (PS and HPS only).

Staff will be prepared to draft the necessary resolution(s) to adopt both the funding priorities and threshold criteria for the 2020-2021 CDBG/NOF process upon Council's direction. Staff would request Council to address this matter as soon as possible in order for the Priorities and Criteria to be published in the CDBG/NOF application/RFP, which HRD intends to release via BidSync on Friday, August 30, 2019.

Respectfully submitted,



Marcell R. Todd, Jr., Director

Attachments

cc: Donald Rencher, HRD
 Tamara Fontaine-Hardy, HRD
 Gordon Pearson, HRD
 Mike Duggan, Mayor

Detroit City Council's CDBG/NOF 2020-2021

Priority Survey

The Legislative Policy Division in conjunction with the Housing Revitalization Department are asking Your Honorable Body to identify community needs and priorities for the expenditure of federal funds to low/moderate income families, households and neighborhoods. The results will be used to set the program funding priorities which will be utilized by the administration for the 2020-2021 CDBG/NOF process. Please help us by ranking the following Public Service categories.

NOTE: Place the categories in priority order with the first being of highest importance to you. Please complete this survey and submit it to the LPD offices by FRIDAY JULY 19, 2019.

PUBLIC SERVICE CATEGORIES

SENIORS / ELDERLY

Which includes: Chore Services, Adult Day Care, Support service (Transportation, Food Services, Medical, etc)

PUBLIC SAFETY

Which includes: Crime prevention programs, Community Policing, Human Trafficking

EDUCATION

Which includes: After school programs, Conflict Resolution, Programs, Counseling, Adult Education, Job readiness programs

HEALTH SERVICES

Which includes: Substance abuse treatment, Abused and neglected individuals, Mental health services, Services to the disabled/impaired, Dental care/ Health care services

RECREATION

Which includes: Sports, Cultural Enrichment (Dance, Music, Theatre, Art)

PLEASE INDICATE YOUR FUNDING CATEGORY PRIORITIES FOR PUBLIC SERVICE HERE:

1. _____
2. _____
3. _____
4. _____
5. _____

HOMELESS PUBLIC SERVICE ACTIVITIES

HOMELESS/EMERGENCY ACTIVITIES

- Emergency Shelter
- Domestic Violence Emergency Shelter
- Transitional housing
- Permanent housing
- Housing for disabled chronic homeless
- Housing for homeless veterans
- Food banks/food programs
- Support Services (Utility shutoff prevention)

(Note: Since there are no sub-categories under Homeless Public Service please rank the Homeless Public Service activities in order of importance to you)

PLEASE INDICATE YOUR FUNDING CATEGORY PRIORITIES FOR HOMELESS PUBLIC SERVICE HERE:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____