

**Draft Minutes Detroit Board of Police Commissioners**

**Date of Meeting: September 22, 2016 – 3:00 PM**

Location: Detroit Public Safety Headquarters 1301 Third Ave., Detroit Michigan

**Chairman Willie Bell called the BOPC meeting to order at 3:00 PM (September 22, 2016)**

Detroit Police Commission Membership / Attendance	Attend	Not-Attend
Willie E. Bell, Chair	Yes	
Ricardo R. Moore, Vice Chair	Yes	
Elizabeth Brooks	Yes	
Willie E. Burton	Yes	
Lisa Carter	Excused	
Reginald Crawford	Yes	
Eva Dewaelsche	Yes	
Conrad Mallett	Yes	
Derrick Sanders	Yes	
Richard Shelby	Yes	
Bishop Edgar Vann	Excused	
Quorum (Yes)	9	

**The Board acted in accordance with its rules approved the Agenda for September 22, 2016.**

**The Board acted in accordance with its rules approved the following Board Minutes:  
Thursday, September 15, 2016**

**BOPC Officers Reports(s):** After welcome and opening remarks the **Chair, Bell** asked OCI Chief Pamela Davis-Drake to do the invocation. Commissioner Bell asked the Commission and others in attendance to stand and observe a moment of silence for Sgt. Kenneth Steil. Chairman Bell asked Commissioner Crawford to read into the record a posthumously resolution for Sgt. Steil. The resolution read, in part

***“Now, Therefore, Be It Resolved** That the Detroit Board of Police Commissioners, speaking for the citizens of Detroit and the Detroit Police Commission, award this resolution (posthumously) in recognition of Sergeant Kenneth M. “Shark” Steil’s 20 years of dedicated public service. His professionalism, integrity, and standard of commitment to the city of Detroit and its citizens merit our highest regards. We salute and thank you Sergeant Kenneth M. “Shark” Steil for a job well done.”*  
(Read into the record by Commissioner Crawford)

**The resolution for Sgt. Steil was moved by Commissioner Dewaelsche and supported by Commission Moore. The resolution was approved by voice 9 to 0.**

BOPC Chairman Bell followed with condolences to the family of Ms. Eleanor W. Craig, mother of Police Chief James Craig. Bell extended the support of the BOPC to Chief Craig during this difficult time and provided the Commission information as the final arrangements for Sergeant Steil and Ms. Eleanor W. Craig. Several Commissions also added their support by joining in on the condolences offer by the Chair.

Chairman Bell called on BOPC Chief Investigator Pamela Davis-Drake to give the monthly OCI report. Chief Drake reported a 8% decrease in Citizen Complaints for the month of August over the same period one year ago (118 -8/2015 to 108 - 8/2016) and a year to date increase of 1% (758 - 8/2015 to 766 - 8/2016). Chief Drake also outlined the types of complaints into various report categories and geographic locations.

**Chief's Report:** AC LeValley provided the monthly crime statistics and reported on several recent events within the Department including expressing his condolences in connection with Sgt. Kenneth Steil. AC LeValley introduced members of the Department in attendance including the members of the Crime Intelligence Unit who subsequently made a presentation to the Commission on the work of the Crime Intelligence Unit. Captain John Svec outlined the work of the Crime Intelligence Bureau, the Real Time Crime Center and the Crime Intelligence Unit. Commissioner Crawford asked about the impact on crime at "Green Light" locations. Commissioner Shelby asked about information and process related to the high speed license plate readers. Commissioner Sanders inquired as to the advertisement efforts behind the Green Light initiative.

**BOPC Standing and Ad hoc Committee Reports:** Chairman Bell asked for committee reports. The following committees responded,

- (1) **Standing Committee Reports - Policy:** Commissioner Crawford provided a update from the Policy subcommittee and reported three actions have been advanced to the Full Board for action;

- A) Board Subpoena Power and its delegation of limited power to staff for minor action in association with OCI investigations. Upon discussion, Commissioner Mallett offered an amendment to the prepared resolution requiring that to execute a limited subpoena, as outlined in the resolution, such action would require coordination with the Chair of the Commission and Board Secretary. The resulting subpoena would also require the joint signatures of the Chair and Board Secretary.

**Friendly Amendment Offered by Mallett, Accepted by Crawford and approved, voted 9 to 0.**

**Main Motion, with amendment approved 8 to 1, Burton recorded as voting against motion.**

- B) (2) Data Sharing, Retention and Dissemination # 101.12 (July 28, 2016), (3) Real Time Crime Center # 203.14 (August 05, 2016). DPD Planning and Development, Lieutenant Merkison outlined the purpose and the policy intent of the amendments to the Police Manual and responded to questions from the Commission. Lieutenant Merkison indicated that the policy was drafted to guarantee the constitutional Rights of Detroit citizens and was within the normal privacy limits imposed on law enforcement agencies. Additionally, Lieutenant Merkison also indicated that the Department would gather information from traditional sources like the Secretary of State, LEIN and other crime collection agencies, but would only retain information where there was suspicion that a crime has been committed. The data would go toward the furtherance of criminal investigations and the Department would be prohibited from collecting data based on religion, race, and other prohibited categories

**Motion to Approve - Data Sharing, Retention and Dissemination # 101.12, Moore. Second by Mallett. Approved on a voice vote 9 to 0.**

**Motion to Approve - Real Time Crime Center # 203.14, Moore. Second by Mallett. Approved on a voice vote 9 to 0.**

- C) **Ad hoc Committee on Police Recruitment:** Commissioners Brooks and Dewaelsche reported on various meetings in association with the recruitment of young people as candidate for the Detroit Police Academy. Commissioners Brooks and Dewaelsche also asked for volunteers to assist in a recruitment meeting on October 19, 2016 starting at 10:00 AM until 2:00 PM with the Bing Group. The group is scheduled to tour the Department's Headquarters and receive information about police recruitment. The report outlined some 17 events for police recruitment including at Sermetro, 94 in one event, 69 in another event and 46 in a subsequent event. The report indicated that the work had generated 209 potential recruits overall. Commissioner Brooks also acknowledged Lt. Gardner who also summarized some of the work of the recruitment effort including a new ONLINE application process for potential police candidates/

- D) **Budget Committee Report** was tabled until the next Meeting.

- (2) **Board Secretary Report:** Mr. Hicks Board Secretary reminded the Board that it had voted to cancel its September 29<sup>th</sup> meeting due to their participation at the NACOLE Conference 9/25 thru 9/29. Additionally, BOPC staff had prepared a pre-conference book for use at the conference.

**New Business:** None.

**Old Business:** None.

**Oral Communications:** **Ms. Fredia Butler** advised the Board on a September 29 community meeting on several issues on the November ballot including initiatives related to regional transportation and proposed community benefits ordinance. **Ms. Bernice Smith** reported on her interaction with a local retail operator who complained about groups outside a local CVS store and encouraged the Department to cooperate with the security officers on the first floor that she observed to be uncooperative with security.

**Announcements:** September 22, Expungement Fair – 10:00 AM to 2:00 PM at Second Ebenezer Church

**Adjournment. 4:44 PM**

Next Meeting: Thursday, October 6, 2016 @ 3:00 PM, Public Safety Headquarters, 1301 Third Street, Detroit MI.48202.

**Resolution - Detroit Board of Police Commissioners - Policy Subcommittee**  
**Re: Limited Delegation of Board Subpoena Power**  
**September 22, 2016**

**Whereas; the** Detroit City Charter (2012), Sec 7.803 provides the authority, “The Board may subpoena witnesses, administer oaths, take testimony, and require the production of evidence. To enforce a subpoena or order for production of evidence or to impose any penalty prescribed for failure to obey a subpoena or order, the Board shall apply to the appropriate court. The Board may delegate in writing to a member of its staff the powers to administer oaths and take testimony. A delegation is revocable at the will of the Board and does not prevent exercise of any power by the Board.”

**And, Whereas;** the Board has established a chain of Command by ordering that the “Secretary to the Board” is responsible for the day-to-day operations of the Office of the Board of Police Commissioners and is the ranking member of BOPC staff, and that within the day-to-day operations of the investigative staff of the BOPC there is a need to conduct investigations that may require securing information, documentation, and other evidence to facilitate in citizen complain resolutions,

**Therefore, be it Resolved;** The Board of Police Commissioners delegate jointly to the Chair and Secretary to the Board the authority to act on behalf of the Board to facilitate investigations by our investigative staff including the issuing of subpoena(s) to secure information, documentation and other evidence required in the normal course of OCI investigations. The Board authorizes the amendment of any and all rules and regulations and operating procedures currently enforce to make said delegation effective immediately;

**And, Therefore be it Resolved;** that the delegation of this authority to issue subpoena(s) can be revoked by actions of the Board and is limited to subpoena(s) designed to facilitate normal investigative work or the BOPC;

**And Finally, Be It Resolved;** that the granting of this delegated authority does not prevent the exercise of any power currently invested in the Board by the City Charter, Rules and Regulations of the Board or Operating Procedures of the Board.

Approved on a voice vote on September 22, 2016

Members Yes   8                        Members No   1                        Members Not Voting   0  

Certified by the Chair of the BOPC: \_\_\_\_\_ Date \_\_\_\_\_