

# **CITY OF DETROIT**

## **BOARD OF ETHICS**

### **MEETING MINUTES August 19, 2003- 3:00 p.m.**

**Board Members Present:**

Reginald M Turner, Chairperson  
Ronald Cook, Vice Chairperson

**Board Members Absent:**

Rev. Lottie Jones-Hood  
Marie Inniss  
Hon. Charles L. Levin  
Reuben Munday  
Byron Pitts

**Others Present:**

Deborah J. Gaskin  
Executive Director  
Michael Karwoski,  
Assistant Corporation Counsel

The meeting was called to order by Chairperson Turner at 3:20p.m. A quorum was not present. In the absence of a quorum the Chairman suggested that the action items be deferred until later or possibly the next meeting.

#### **I. OLD BUSINESS**

- A.) The Minutes of the July 15, 2003 meeting were distributed.
- B.) There was discussion regarding proposed amendments to the Ordinance, which had been drafted by Mr. Karwoski at the request of Chairperson Turner concerning Sec.2-6-66. Two possible revisions were distributed. It was requested that a third alternative be developed for review and further discussion at the next meeting. Mr. Karwoski indicated that the Board should also consider submitting an additional amendment to Sec. 2-6-91 regarding its authority to initiate complaints consistent with the language of the Charter. This matter likewise was to be revisited at a future meeting. (Copies of both proposed amendments are attached to the Minutes).

## **II. NEW BUSINESS**

### **A.) Executive Director's Report**

- 1.) Office Space- the Board was provided copies of 3 tentative locations in the 1<sup>st</sup>. National Building as possible sites for the office. It was agreed that Suite 1537 was the preferred location. The Executive Director was instructed to proceed with notifying the necessary parties of the Board's selection and if ratification was later needed by the full Board arrangements would be made to do so.
- 2.) Budget- A copy of the Memorandum to the Budget Director requesting funds be carried over from last year to this year for start up expenses was provided.
- 3.) The Director indicated she was acquiring information from other states and organizations as to the best methods of developing training programs and seminars to train and educate employees about standards of conduct and the existence of the ordinance.

## **III. OTHER BUSINESS**

- 1.) A copy of a City Council Resolution dated August 1, 2003, which had been published in the Legal News, was distributed as an information item.

The meeting was adjourned at 4:00 p.m.