



DATE: **March 19, 2015**

TO: James Brown
Warren Coklow
Michael Cronk Jr.
Ray Litt
Ric Preuss
Marian Swint

FROM: Bert McAlister, Acting Chairman

RE: **BOARD OF ELECTRICAL EXAMINERS MEETING**

AGENDA

1. Approval of the minutes of the last meeting
2. Board Hearings
3. Board Considerations
 - Robert Anderson: Journeyman/Master exam applicant
4. Applications for Approvals and Reviews
5. Correspondence
6. Unfinished Business:
 - Apprentice Coordinator Forum: Drafting an Agenda
 - Board's Administrative Rules: Review of revised *Section 406.0*
 - Electrical Division Newsletter Review
 - Apprentice Residency Update
 - Traveling Electricians
 - M1 Rail
7. New Business
8. Adjournment



MINUTES OF MEETING FOR FEBRUARY 19, 2015

POSITION	MEMBER	PRESENT
ACTING CHAIRMAN	BERT MCALISTER	YES
SECRETARY	MARIAN SWINT	YES
CONTRACTOR		
ELECTRICAL ENGINEER	RAY LITT	YES
ELECTRICAL UTILITY	JAMES BROWN	YES
EX-OFFICIO	MICHAEL CRONK JR.	YES
JOURNEYMAN	RIC PREUSS	YES
MASTER ELECTRICIAN	WARREN COKLOW	YES
PUBLIC LIGHTING REP.		
RESIDENT TAXPAYER	BERT MCALISTER	YES

NOTICE OF THE MEETING WAS POSTED ON THE BULLETIN BOARD, LOCATED IN THE FIRST FLOOR EAST LOBBY, OF THE COLEMAN A. YOUNG MUNICIPAL CENTER, TWO WOODWARD AVENUE.

The meeting convened at 10:31 a.m.

Mr. Durand Capers: Supervising Electrical Inspector was present at the meeting.

APPROVAL OF THE AGENDA:

Mr. Litt made a motion to approve the agenda. The motion was seconded by Mr. Preuss. **Motion Carried.**

APPROVAL OF THE MINUTES OF THE LAST MEETING

A motion was made by Mr. Litt and seconded by Mr. Brown to approve the minutes of January 15, 2015: **Motion carried.**

BOARD HEARINGS:

David Vance: Mr. Vance did respond nor appear for the hearing.

BOARD CONSIDERATIONS:

Marcellous Bankston: Mr. Bankston wishes to apply for his Master's License this year, but did not renew his Journeyman License for 2014. He was informed by Ms. Swint at that time, that because he did not renew his License for 2014, any hours worked during that time cannot be counted towards his Master's exam requirements. Mr. Bankston wanted to know what could be done in order for him to be able to take the Master's exam this year. Mr. Bankston's application has been given to the Board for an opinion in regard to Mr. Bankston's dilemma. Mr. Litt made a motion to send a letter to Mr. Bankston to request his appearance at the next Board meeting (March 19, 2015) along with documentation of hours worked in 2014 from his employer. Mr. Brown seconded the motion. Motion carried. Mr. Bankston will be notified of the Board's decision.



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BOARD CONSIDERATIONS CONT.

Mr. Michael Warren RE: Accommodation Request: Mr. Warren has re-submitted his request for time-and-a-half to take the Journeyman exam after not being successful in December 2014. After deliberation, the Board has granted Mr. Warren his request, and will be sent a certified letter of the Board's decision.

APPLICATION FOR EXAMINATIONS:

None

APPRENTICE REGISTRATION

Devaney, Sean

APPRENTICE REGISTRATION APPLICANTS NOT APPROVED

None

ELECTRICAL CONTRACTOR'S LICENSES & REGISTRATIONS

None

JOURNEYMAN ELECTRICIAN

None

MASTER ELECTRICIAN

None

FIRE ALARM CONTRACTOR

None

FIRE ALARM TECHNICIAN'S LICENSE

None

FIRE ALARM APPRENTICE

None

SIGN SPECIALTY CONTRACTOR'S LICENSE

None



MINUTES OF MEETING FOR FEBRUARY 19, 2015**SIGN SPECIALIST LICENSE**

None

UNFINISHED BUSINESS CONT.

- ***BSEED's Website:*** The Board was able to take a look at the revamped City of Detroit website. This site is based on the premise of "How Do I?" Mr. Preuss brought forth the issue of checking via the website for validating Electrician Registrations/Licenses. After discussion, Mr. Litt made a motion to send a letter to the appropriate authority indicating the Board's concern about the difficulty of ascertaining whether Journeyman are currently licensed. Mr. Preuss suggested an amendment to the motion to include all electricians. **Motion carried.** After review of the new site, Mr. McAlister voiced his concerns about the site and suggested it should be addressed. Mr. Preuss seconded Mr. McAlister's concerns. For example, the *Access for All* program information is posted under the "Education" icon for all trade Licenses. At present, the City's ITS Department (Information Technology Services Division) is in the process of transferring the pages from the old website and inserting them onto the new site. Ms. Swint stated that she will review the new site and start working on the Electrical Division information. At present, the Board is not on the new site, but ITS is aware of this issue, and will be transferring the Board's information to new site soon. The Secretary also encouraged the Board to take a look at the new site and inform her of any changes/edits they would like to suggest. Mr. McAlister stated he would like to send a letter to the appropriate authority expressing the Board's concern of the inaccurate and confusing new site. Ms. Swint suggested that the Board allow her time to tool around the website and see what can be done. If at that time, the letter is needed it will be sent out to the appropriate person. Unanimous Decision.
- ***Board's Administrative Rules: Review of Ordinance 604-H, Section 406.0:*** Mr. Capers and Ms. Swint discussed the adoption of the revised Ordinance with Mr. Dennis Muzurek, City Clerk's Office, who is in charge of making sure the whole of the City of Detroit's Code is updated and available to go online for the public. In speaking with Mr. Muzurek, the whole of Ordinance 604-H must be updated not just one Section. Mr. Muzurek plans to present all revisions to City Council for approval on June 15, 2015 with an anticipated date of adoption on July 15, 2015.
- ***M1 Rail Project:*** Mr. Eric Jones, Director of BSEED, was sent a letter by the Board regarding the concerns of the project proceeding without benefit of trade inspections. Ms. Swint stated that she cc Mr. Davis and Mr. Bell, and was told by Mr. Davis that MDOT is responsible for inspections for the M1 Rail. Ms. Swint stated that she responded to Mr. Davis by stating a member of the Board clearly stated that MDOT was not going to take responsibility for the M1 Rail within certain City limits.



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- ***M1 Rail Project*** Mr. Capers stated that no one has addressed him about said letter, but Mr. Bell indicated that the right-of-way is not private property and therefore will require inspections, and asked Mr. Capers if he was in agreement. Mr. Capers stated to Mr. Bell that this decision would have to be made by the Director. Mr. Bell stated he would get back to Mr. Capers. Mr. Preuss made a motion to send an invitation to Mr. Jones to attend March's Board meeting in order to respond to the letter regarding the M1 Rail. Mr. Litt seconded the motion. Motion carried. Mr. Cronk suggested the Board have materials and/or any information ready to present to the Director. Mr. Preuss re-stated that MDOT stated they cannot inspect anything south of Adams Street in the City of Detroit, and the M1 Rail is a privately owned and self-contained project that does not require inspections from them. Mr. Preuss suggested that Mr. McAlister speak with Mr. O'Donnell about the project and his take on this issue.
- ***In Honored Memory, Jimmi Smith Obituary:*** Mrs. Smith has not responded to Mr. McAlister. The Board will move ahead with putting the obituary piece in the newsletter.
- ***Apprentice Coordinator Forum Update:*** The auditorium has been booked for Wednesday April 15, 2015 for the forum. Some issues to be discussed: 90 day limit for Apprentice work experience letters, Mr. McAlister posed a question: When working in a plant- How is the municipality aware if a Master Electrician is present? Mr. Capers stated there is the Owner's Affidavit, but of course not everyone applies for said document. Mr. McAlister asked if the Department could draft a list of the Owner Affidavit employers for invitation to the forum. Mr. McAlister stated he will reach out to Mr. O'Donnell, Chief of the State of Michigan Electrical Division, to find out their requirements for Owner's Affidavits. Other issues, documentation of education and making sure courses are approved, and minimum hours/year are maintained. Mr. McAlister stated the Powerpoint presentation is basically done, but has to be tweaked to include the above issues. Mr. McAlister will also email the Board the presentation to view and for feedback.
- ***Electrical Division Newsletter Review:*** This will be tabled to the March meeting.
- ***Apprentice Residency Update:*** As part of the development agreement between Olympia Development Management and Detroit City Council there has to be a certain percentage of Detroit residents hired. There is a concern that applicants will simply go to the Secretary of State to change their address in order to circumvent the residency requirement. Ms. Swint stated that these new requirements put forth by Olympia would have to be approved by the Director of BSEED. Mr. McAlister suggested that this issue be put forth to Mr. Jones when he attend the next Board meeting. Unanimous decision.



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NEW BUSINESS

None

CORRECTIONS:

None

ACTING CHAIRMAN MCALISTER

The next meeting is scheduled for Thursday, April 16, 2015 at 10:00 a.m. in the Conference Room in Room 418, Coleman A. Young Municipal Center.

ADJOURNMENT

There being no further business to be brought before the Board at this time, the meeting was adjourned at 1:20 p.m.

Bert McAlister

Acting Chairman, Board of Electrical Examiners
WM/ms