



MINUTES OF MEETING FOR JULY 17, 2014

BOARD MEMBERS PRESENT

Ray Litt
Bert McAlister
Ric Preuss
Marian Swint

BOARD MEMBERS ABSENT

NOTICE OF THE MEETING WAS POSTED ON THE BULLETIN BOARD, LOCATED IN THE FIRST FLOOR EAST LOBBY, OF THE COLEMAN A. YOUNG MUNICIPAL CENTER, TWO WOODWARD AVENUE.

The meeting convened at 10:01 a.m.

Mr. Durand Capers: Supervising Electrical Inspector and Mr. Michael Cronk Jr., Ex-Officio member, were present at the meeting.

APPROVAL OF THE MINUTES OF THE LAST MEETING

A motion was made by Mr. Litt and seconded by Mr. McAlister to approve the minutes of June 19, 2014: **Motion carried.**

BOARD HEARINGS:

None

BOARD CONSIDERATIONS:

Mr. Glen Davis (Chief of Construction Division-BSEED), RE: Electrical Contractor License and Registration Fees: Mr. Davis has been invited to the Board meeting to discuss the disproportionate fees between Licensed Electrical Contractors (**\$55/year**) and Registered Electrical Contractors (**\$25/year**), in comparison with the State of Michigan which breaks down to \$100/year paid every three years:

Contractor licenses are issued in 3-year cycles, everyone is on the same 3-year cycle, therefore, the fee is prorated depending on which year of the cycle we are in.

The fee for an Electrical and Fire Alarm Contractor license is \$300.00 for the full 3-years, \$200.00 in the 2nd year of licensing, and \$100.00 in the 3rd year.

The fee for a Sign Specialty Contractor license is \$200.00 for the full 3-years, \$134.00 in the 2nd year of licensing, and \$67.00 in the 3rd year.

State of Michigan LARA website:

http://www.michigan.gov/documents/dleg/dleg_bcc_electrical_contractor_exam_app_261317_7.pdf



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BOARD CONSIDERATIONS (CONT.):

Presently, Registered Electrical Contractors represent the vast majority of Electrical Contractors hired to do work within the City of Detroit. The Board feels that the fees should be equal, and would like to make that recommendation to the Department. In inviting Mr. Davis to the meeting, the Board wishes to discuss how to affect this change within the Department.

The BSEED fee schedule (a complete listing of fees pertaining to the Department) is supposed to be reviewed annually toward the end of the fiscal year. Mr. Davis stated if there are requested adjustments, these adjustments require an explanation, which is then submitted to the Board of Rules.

The Board of Rules consists of 7 members ranging from business engineers in the City of Detroit, and individuals within the BSEED Department such as the Fire Marshal Division. The chairman is the Building Official of BSEED. The Board of Rules does not have a regular meeting schedule, and only meet when there are matters to discuss. The notice for the Board meeting is given two weeks prior to the meeting date in the lobby of CAYMC.

How to proceed with suggested adjustments? Mr. Davis suggested that the Board recommendations for adjustments need to be put in writing, along with an explanation for said adjustments, and submit them to Mr. Davis. Mr. Davis stated he could then put submit the adjustments as part of the Board of Rules' agenda. At present, the Emergency Manager's restructuring team is conducting a compatibility study of the BSEED fee schedule. Mr. Litt made a motion that the Board compose a letter to Mr. Davis stating the Board's position of a uniform charge for Licenses and Registrations. Mr. McAlister seconded the motion. **Motion carried.**

Mr. Davis also stated that the Mayor's Office is aware of the vacancies on the Board and the necessity for members is not being ignored. The appointments are in their final stage and awaiting the Mayor's approval.

The subject of amending Ordinance 604-H(which covers the makeup and authority of the Board) was presented. Mr. Davis stated that today he is meeting with the Director of BSEED, and Dennis Mazurek, (who is in charge of codifying all of the City's Codes & Ordinances to make it more available to the public) to discuss the process of revising the Department's Codes and Ordinances.

Mr. Capers brought forth a concern regarding the BSEED Director, Mr. Eric Jones. Mr. Jones has been invited to attend a meeting with the Board, yet did not respond. Mr. Davis stated Mr. Jones has expressed an interest in attending a meeting and introducing himself to the Board, and Mr. Davis will relay the Board's concern to Mr. Jones.



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Mr. Michael Warren: Accommodation Request for the Journeyman Exam:

After review and discussion of Mr. Warren's application, Mr. Litt made a motion to approve Mr. Warren's request for an extension of time (75 minutes) which is effective for only **one** re-examination. The motion was seconded by Mr. Preuss. If Mr. Warren fails this re-examination, a new Accommodation Request will have to be submitted. **Motion carried.**

Mr. Wayne Robinson(Chief of Special Projects), RE: Overview of the process for amending City of Detroit Codes/Ordinances: Mr. Robinson has worked closely with Mr. Dennis Mazurek in unifying the Construction Division's Codes and Ordinances. Mr. Robinson stated the Detroit City Charter gives an overview to amending Ordinances. If there is a portion of the Ordinance to be omitted and/or amended, the omitted part should be reflected as a "strikethrough" with amendment language added in bold type.

Overview of Amendment to Law:

- File adjustments with City Clerk's Office through BSEED Administration.
- Upon filing the proposed ordinance, the City Clerk will distribute a copy to each City Council member, the Mayor, City Clerk's Office, and other public places as the Council designates.
- The City Clerk will also publish the proposed ordinance in a daily newspaper of general circulation in the City, along with a notice establishing the time and place of a public hearing.
- The public hearing may not be held earlier than five days after the publication.
- After the public hearing, City Council will vote on the proposed ordinance.
- An ordinance becomes effective only upon publication by the City Clerk.
- The City Clerk will have the law published in a daily newspaper of general circulation in the City, with a notice of enactment, and inclusive of the effective date.
- After publication, each ordinance will be printed in a form for codification within the City of Detroit Code.

See Charter of the City of Detroit Sections 4-115 and 4-118



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Mr. Mario Villanueva: Accommodation Request (English as a Second language): After review and discussion of Mr. Villanueva’s request, Mr. Litt made a motion to grant Mr. Villanueva a 45 minute extension, which is effective for only **one** re-examination. The motion was seconded by Ms. Swint. If Mr. Villanueva fails this re-examination, a new accommodation request will have to be submitted. **Motion carried.**

Mr. Jimmi Smith: Testimonial Memoriam Resolution: The Board has received Mr. Smith’s Resolution from the City Council. What is most appropriate for it being presented? After discussion, Mr. Litt proposed that Mr. Smith’s City Council Representative conduct the presentation to Mr. Smith’s family at a Council meeting. Mr. Preuss volunteered to make contact with City Council regarding the presentation, and also suggested the Board provide a written request to present to the Council regarding the presentation request.

APPLICATIONS FOR APPROVAL/REVIEW

Ortega-Escudero, Juan

Master Exam Application

Denied: Inconsistent letters of documentation

EXAMINATIONS/RE-EXAMINATION

None

APPRENTICE REGISTRATION

Crosby, Karen

APPLICANTS NOT APPROVED

None

ELECTRICAL CONTRACTOR’S LICENSES & REGISTRATIONS

Arnold Electric Contractors

Registration

Ferrara Heating & AC

Registration

Lightening Electric LLC.

Registration

Ogard Electric LLC.

Registration

Osbern Power & Lighting

License

Power Source Electric

Registration

TECsystems Electric Inc.

Registration

JOURNEYMAN ELECTRICIAN

Dawkins, Gregory

Demers, Phillipe

MASTER ELECTRICIAN

None



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FIRE ALARM CONTRACTOR

Video-Tech-Tronics Inc. Registration

FIRE ALARM TECHNICIAN’S LICENSE

None

FIRE ALARM APPRENTICE

None

SIGN SPECIALTY CONTRACTOR’S LICENSE

None

SIGN SPECIALIST LICENSE

None

UNFINISHED BUSINESS

- ***DTE Board Appointment:*** Mr. James Brown has been appointed to the Board as the Electrical Utility Representative. Also, the Board would like to invite Mr. Bryan Barnhill, Chief Talent Officer, to next month’s Board meeting in regard to issues as they relate to Board appointees.
- ***Accommodation Request Review: English as a Second Language:*** The Accommodation Request has been re-submitted for review. After discussion, Mr. Preuss made a motion to approve the revised edition as amended. The motion was seconded by Mr. Litt. **Motion carried.**
- ***Accommodation Request Approved/Denied Letters:*** Both letters have been reviewed and approved.

NEW BUSINESS

- The Board would like to officially welcome Mr. Ric Preuss (Business Agent for IBEW Local 58), to the Board. Mr. Preuss will be the Journeyman Electrician representative.
- ***Apprentice Residency Requirements:*** In reviewing Apprentice Applications, Mr. Preuss has inquired about Apprentices proof of residency. At present, proof of residency requires only a current and valid Driver’s License or Michigan State ID. The point being, applicants who do not truly reside in the City, obtaining a corrected Driver’s License with a City of Detroit address in order to circumvent the process. In light of the arena and bridge projects, we have applicants who may be displacing true residents of the City of Detroit. What other proof could be required?



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NEW BUSINESS CONT.

After further discussion, this issue will be tabled for further research spearheaded by Mr. Preuss regarding a compatibility study with other jurisdictions in regard to a proposed one year residency requirement and verification.

- ***Apprentice Coordinator Forum:*** The Board will plan in the near future to invite Apprentice Coordinators from not only the Big Three, but industrial companies to a Board meeting as a way of outreach and information sharing in regard to Registered City of Detroit Apprenticeship.
- ***Electrical Inspection Newsletter:*** The Electrical Division is planning an upcoming internet newsletter to share with the public on changes, updates, and improvements within the Electrical Division as well as Board news and updates.

CORRECTIONS:

None

ACTING CHAIRMAN MCALISTER

The next meeting is scheduled for Thursday August 21, 2014 at 10:00 a.m. in the Conference Room in Room 408 Fourth Floor, Coleman A. Young Municipal Center.

BERT MCALISTER

Acting Chairman, Board of Electrical Examiners

WM/ms