

**SECTION 6B – PROPOSAL FORM**

(ENVELOPE NO. 2 PROPOSAL)

**REQUEST FOR QUALIFICATIONS/PROPOSALS  
FOR THE  
MUNICIPAL PARKING DEPARTMENT  
PARKING FEASIBILITY STUDY, PLAN AND STRATEGY  
FOR  
COMMERCIAL NEIGHBORHOODS  
(DBA #04-0016/CPO #2897127/SPO #2902299)**

**PROPOSAL SHEET**

Firm: DESMAN, Inc.

**BASE BID PROPOSAL**

Pursuant to and in compliance with the mandatory pre-submittal meeting on December 14, 2016 and the project specifications relating to the above-named project, the undersigned agrees to enter into an agreement with the Detroit Building Authority to complete the work for **Municipal Parking Department Parking Feasibility Study, Plan and Strategy for Commercial Neighborhoods** without delay substantially in the form attached hereto as Exhibit J.

The undersigned agrees to the price of:

Eighty-Seven Thousand, Six Hundred Dollars  
(words)

\$87,600  
(figures)

**BID AUTHORIZED BY:** Gerald Salzman, AICP

**FIRM NAME:** DESMAN, Inc.

**DUNN & BRADSTREET NUMBER (DUNS #):** . 09375544

**CONTACT NAME:** Gerald Salzman, AICP

**ADDRESS:** 20 N Clark, 4th Floor, Chicago, IL 60602

**TELEPHONE:** 312.263.8400

**FAX:** 312.263.8406 **E-MAIL ADDRESS:** gsalzman@desman.com

**DATE:** 12/16/16

**ADDENDA**

The undersigned has included in the base proposal the modifications to the work described in the following addenda received prior to the submission of this proposal.

ADDENDUM NO. <u>1</u>	DATED <u>12/15/16</u>
ADDENDUM NO. <u>2</u>	DATED <u>12/16/16</u>
ADDENDUM NO. <u>      </u>	DATED <u>                  </u>

### **PROFESSIONAL RATES**

Professional rates must be submitted attached to the Proposal Sheet. Any additional services requested by the Detroit Building Authority from the architectural/engineering firm will be negotiated between the Detroit Building Authority and the architectural/engineering firm.

### **CLEARANCES**

Firms are required to have the following clearances from the City of Detroit Human Rights Department:

- Property Tax Clearance (See Attached Form Exhibit D)
- Income Tax Clearance (See Attached Form Exhibit E)
- Covenant of Equal Opportunity (See Attached Form Exhibit F)

Information regarding clearances and executive order requirements are available through:  
City of Detroit Human Rights Department  
Coleman A. Young Municipal Center  
2 Woodward Avenue  
Detroit, MI 48226  
(313) 224-4950

### **CONTRACT**

The Respondent agrees to enter into a contract with the Detroit Building Authority substantially in the form attached hereto as Exhibit J.

### **EXHIBITS**

Exhibits A, B, C, D, E, F, G, H, I, J, K, L and M are a part of this Request for Proposals and are incorporated herein by this reference.

### **DESCRIPTION**

The purpose of the City's Commercial Neighborhoods Parking Feasibility Study is to analyze the opportunities and capital needs for parking in the city of Detroit and develop a parking master plan for the next 10 years that meets the needs of visitors, businesses, merchants, employees, and city residents, as more fully described in this Request for Qualification/Proposals (RFQ/P).

### **SCHEDULE**

**Mandatory Pre-Submittal Meeting**  
**RFQ/P Submittal Due**

Wednesday, December 14, 2016 – 1:30 P.M.  
Wednesday, December 21, 2016 – 3:00 P.M.

**2017 CORPORATE HOURLY RATES**

The current rates listed herein are subject to adjustment in accordance with the normal salary review practices of DESMAN. Our current hourly rates for 2017 are as listed below:

<b><u>EMPLOYEE CLASSIFICATION</u></b>	<b><u>HOURLY RATE</u></b>
Principal	\$280.00
Project Manager	\$280.00
Senior Engineer/Planner/Architect	\$175.00
Engineer/Planner/Architect	\$165.00
Designer	\$145.00
Draftsperson/CADD Operator	\$120.00
Technician	\$120.00
Data Collector	\$100.00
Clerical	\$100.00

*Note: Rates effective through December 31, 2017*

Contract Approval (DBA Board)  
Notice to Proceed  
Feasibility Study (Due Date)

Thursday, January 19, 2017  
Thursday, January 20, 2017  
Friday, July 20, 2017

**REFERENCES**

Below, please list five (5) recently completed projects with contact information:

Detroit Meter Study  
Project

Norm White, 313.221.2500  
Contact name & Telephone Number

Pittsburgh Meter Technology Update  
Project

David Onorato, 412.560.2511  
Contact name & Telephone Number

Comprehensive Review & Analysis of the  
Project Easton Parking System

Glenn Steckman, 610.250.6651  
Contact name & Telephone Number

Asbury Park Comprehensive Parking  
Project Management Plan

Amy Quinn, 732.7752100  
Contact name & Telephone Number

Montgomery County Parking Utilization  
Project

Jeremy Souders, 240.777.8706  
Contact name & Telephone Number