



**DENNIS W. ARCHER, MAYOR**  
CITY OF DETROIT  
EXECUTIVE OFFICE

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### EXECUTIVE ORDER NO. 13

**TO: ALL BOARDS, COMMISSIONS, DEPARTMENT DIRECTORS,  
CITY COUNCIL MEMBERS, AND THE CITY CLERK**

**SUBJECT: EXPEDITED PROCESSING OF CONTRACTS, PURCHASING  
AND HUMAN RESOURCES REQUESTS FOR THE DETROIT  
WATER AND SEWERAGE DEPARTMENT**

**DATE: FEBRUARY 14, 2000**

The Detroit Water and Sewerage Department performs its wastewater treatment functions under the auspices of an Amended Consent Judgment entered in the United States District Court for the Eastern District of Michigan, Southern Division, in Case No. 77-71100, and pursuant to the terms and conditions of National Pollutant Discharge Elimination System (NPDES) Permit No. MI0022802. The Michigan Department of Environmental Quality found that, for the period August 1997 through March 1999, the Detroit Water and Sewerage Department violated certain discharge limits of the permit. As a result of these permit violations, the United States District Court appointed a committee to investigate the causes of the violations. Among the causes found by the committee were the Water and Sewerage Department's failure to replace and maintain aged and deteriorated sludge dewatering facilities and capital equipment; failure to procure in a timely manner a sufficient and readily available stock of parts and materials essential for plant and equipment maintenance; excessively complex and inefficient procurement processes; and a chronic inability to adequately staff the skilled trades, engineers and other professional personnel at budgeted and necessary levels in the Water and Sewerage Department.

The Water and Sewerage Department has been in compliance with its NPDES permit since March 1999, and the City of Detroit is committed to continuing to operate the Wastewater Treatment Plant (the "Plant") in full accordance and compliance with its NPDES permit, Court orders, and environmental laws and regulations governing solid waste disposal. To that end, the Federal District Court has appointed me as Special Administrator of the Wastewater Treatment Plant for one (1) year, and I have been given authority by the Court to engage a Chief Operating Officer who will work with me and the Water and Sewerage Department to make improvements in the Plant's operations.

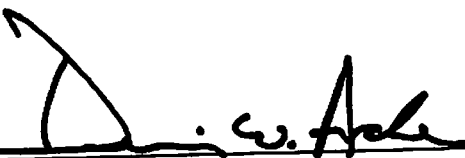
Accordingly, all City of Detroit departments and agencies are directed by me to assist the Detroit Water and Sewerage Department in complying with its NPDES permit and the Amended Consent Judgment and any amendments or supplements thereto. To that end, requests from the Detroit Water and Sewerage Department for the processing of contracts, the purchase of materials, the hiring of personnel, or any other activity deemed necessary to ensure compliance with the Amended Consent Judgment and the NPDES permit are to be processed in an expeditious and timely manner.

Beginning as of the date of this Executive Order, and until further notice, all communications identified by me, the Chief Operating Officer who I appoint, or the Director of the Water and Sewerage Department as essential to compliance with the NPDES permit or the Amended Consent Judgment shall be expedited rather than handled routinely. Documents, contracts, payments and human resources requests identified as critical to operating in compliance with mandated standards, or safeguarding the health and welfare of the public, shall bear specific identification and shall be covered with a route slip designated to ensure expedited processing or handling. A red identification tag bearing the following legend shall be used:

**DETROIT WATER AND SEWERAGE DEPARTMENT**  
**URGENT**  
**PROCESSING DEADLINES ESTABLISHED**  
**UNDER EXECUTIVE ORDER #13**  
**PROCESS DOCUMENT IMMEDIATELY**

Documents so identified shall be given preferential and expedited treatment. The date upon which each action is taken by each responsible official in each department shall be noted on the route slip. This Executive Order shall be communicated to all City departments and personnel and shall be posted in appropriate locations.

This Executive Order is effective this date.

  
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Dennis W. Archer  
Mayor