

## EXECUTIVE ORDER NO. 5

**TO:** All Boards, Commissions, and Department Heads, and the City Council

**SUBJECT:** Interim Management Plan for the Empowerment Zone Strategic Plan

**DATE:** July 12, 1995

WHEREAS, on June 12, 1995, Governor John Engler signed State enabling legislation, known as The Empowerment Zone Development Corporation Act, being MCL 125.2561 et seq, which permits the City of Detroit to incorporate an empowerment zone development corporation; and

WHEREAS, on July 11, 1995, City of Detroit Ordinance No. 14-95, being Section 14-10-1 et seq of the 1984 Detroit City Code, became effective, thereby providing for the creation of the Empowerment Zone Development Corporation ("EZDC") of the City of Detroit; and

WHEREAS, MCL 125.2565(e), MCL 125.2567, and Section 14-10-3 of the 1984 Detroit City Code provide that the Empowerment Zone Coordinating Council shall be responsible for incorporating the EZDC on behalf of the City of Detroit and for recommending initial candidates to the EZDC Board of Directors;

NOW, THEREFORE, pursuant to the powers vested in me by the Empowerment Zone Development Corporation Act, being MCL 125.2561 et seq, by the 1974 Detroit City Charter, and by Section 14-10-1 et seq of the 1984 Detroit City Code, I, Dennis W. Archer, Mayor of the City of Detroit, do hereby authorize the Empowerment Zone Coordinating Council: 1) to initiate the process for incorporating the EZDC on behalf of the City of Detroit, 2) to begin the process of public announcement, solicitation, and recommendation of candidates to the EZDC Board of Directors within the framework of Sections 14-10-3, 14-10-5, 14-10-6 and 14-10-7 of the 1984 Detroit City Code, and 3) to participate on the Goals, Measures, Benchmarks, and Action Steps (GMBAS) Review Panel during the interim period between this date and the appointment of the EZDC Board of Directors.

In all of these activities, the Empowerment Zone Coordinating Council shall have the full support of the Empowerment Zone Transition Office. In addition, in all of these activities, the Empowerment Zone Coordinating Council shall work in cooperation with Gloria W. Robinson, Director of the City of Detroit Planning and Development Department.

Membership

The Empowerment Zone Coordinating Council shall include the following members and their alternates, who shall serve at my pleasure:

Administration

Member:

Gloria W. Robinson, Director  
Planning and Development Department and  
Co-Chair, Empowerment Zone Coordinating Council

Alternate:

Clintina Simms, Deputy Director  
Planning and Development Department

Central Region of the Empowerment Zone

Members:

Karen McLeod, Co-Chair  
Ruth Dumas  
Ernest T. Little

Alternates:

Eleanor Betts  
Cynthia Melican  
William Sledge

East Region of the Empowerment Zone

Members:

Marvin Petty  
John Slater  
Donald Softley

Alternates:

Louise Alexander  
Lee Carter

Southwest Region of the Empowerment Zone

Members:

Larry Alcantar, Co-Chair  
Gloria Rocha  
Patrick Thompson

Alternates:

Alfreda J. Riley  
Barbara Talley  
Kathleen Wendler

Larger Community

Members:

David J. Campbell  
Detroit Medical Center

Douglas Graham  
Detroit Renaissance

Dewey Henry  
Wayne County

James Logue  
State of Michigan

Diane Manica  
Detroit Public Schools

Rev. Frederick Sampson  
Tabernacle Missionary Baptist Church

Geneva Williams  
United Community Services

Alternates:

Anna Gallagher  
State of Michigan

**Sandi Matthews  
Detroit Public Schools**

**Patricia R. McCarthy  
Detroit Medical Center**

**Gaylotta Murray  
United Community Services**

**Gail Parrish  
Wayne County**

**Youth (Ex-Officio)**

**Seneca Mack  
Rodney Woods**

For the transaction of business, a quorum of the Empowerment Zone Coordinating Council shall consist of a simple majority of their membership. All official decisions of the Empowerment Zone Coordinating Council shall be by a majority vote of those members present at a meeting. However, an alternate may substitute in the absence of a member.

In the event that there is a conflict of interest involving a member of the Empowerment Zone Coordinating Council and the activities described in this Executive Order, such conflict of interest shall be governed by the criteria established in Section 14-10-13 of the 1984 Detroit City Code.

**Meetings**

All official meetings of the Empowerment Zone Coordinating Council shall take place on Wednesdays at 4:00 p.m. in the City of Detroit Planning and Development Department, 2300 Cadillac Tower, Detroit, Michigan. Notice of the regular meeting schedule shall be posted: a) in all Neighborhood City Halls within each region of the Empowerment Zone; b) in the offices of at least ten (10) community, civic, or neighborhood organizations within the Empowerment Zone; and c) in the City-County Building. Each such notice shall further indicate to the public that adjourned meetings, rescheduled meetings, or subcommittee meetings will be announced at regular meetings.

All meetings of the Empowerment Zone Coordinating Council and its subcommittees shall be open to the public.

Minutes of each of the meetings of the Empowerment Zone Coordinating Council shall be prepared by and made available at the Empowerment Zone Transition Office, 3210 Cadillac Tower, Detroit, Michigan. Copies shall be transmitted both to my office and the City Council. These minutes shall be made available within one (1) week after the date of each meeting.

I. Nomination Process for Candidates  
for the EZDC Board of Directors

At the first meeting of the Empowerment Zone Coordinating Council after my signing of this Executive Order, the Empowerment Zone Coordinating Council shall select a Nominations Committee from among their ranks. In addition, the Empowerment Zone Coordinating Council shall: 1) finalize the format of the public announcement for solicitation of candidates for the EZDC Board of Directors; 2) establish the deadline for candidate submission of applications; 3) finalize the candidate application form; 4) establish the distribution points for applications; and 5) establish the procedures and timetables for the evaluation, screening, and interview process for prospective candidates.

The Nominations Committee shall conduct the application screening and candidate interview process, and make its recommendations to the entire body of the Empowerment Zone Coordinating Council. All meetings of the Nominations Committee, including candidate interviews, shall be open to the public, except that meetings may be closed when applications are being evaluated and during deliberations concerning the selection of proposed candidates to be recommended to the entire body of the Empowerment Zone Coordinating Council.

No member of the Nominations Committee shall be: a) an applicant or candidate for the EZDC Board of Directors, or b) serve in an individual capacity or on behalf of an organization nominating a candidate.

Upon a majority vote, the Empowerment Zone Coordinating Council shall recommend a list of candidates for consideration for appointment to the EZDC Board of Directors in accordance with Section 14-10-7(B) of the 1984 Detroit City Code.

II. Goals, Measures, Benchmarks and  
Action Steps (GMBAS) Review Panel

There is hereby established a Goals, Measures, Benchmarks, and Action Steps (GMBAS) Review Panel. This Panel shall consist of not less than twenty-seven (27) members, with nine (9) representatives of my Administration, nine (9) representatives of City Council, and nine (9) representatives of the Empowerment Zone Coordinating Council or, upon its appointment, nine (9) members of the EZDC Board of Directors.

In an effort to facilitate the process whereby each of the projects contained within the Empowerment Zone Strategic Plan enters into a program agreement and contracts with the Planning and Development Department, the responsibility of the GMBAS Review Panel shall be to review each project as described within the Empowerment Zone Strategic Plan and to compare it with the completed GMBAS forms returned to the Planning and Development Department by the designated implementing agencies. For each project reviewed, the GMBAS Review Panel shall make a factual report setting forth any proposed changes between the information submitted on the GMBAS forms and the implementation strategies, benchmarks, time frames and budgets contained within the Empowerment Zone Strategic Plan.

During its term, the Empowerment Zone Coordinating Council may make recommendations for modifications to the Empowerment Zone Strategic Plan.

Any modifications to the Empowerment Zone Strategic Plan shall be made in accordance with Section 14-10-4(B)(13) of the 1984 Detroit City Code.

With regard to those projects contained within the Empowerment Zone Strategic Plan indicating the EZDC as the sole implementing agency, the Empowerment Zone Coordinating Council may recommend the appointment of another implementing entity or entities.

With regard to those projects contained within the Empowerment Zone Strategic Plan indicating the EZDC as an implementing agency with supporting partners, efforts should be made to allow the supporting partners of such projects to unanimously select an implementing agency among themselves. However, where an agreement cannot be reached, the Empowerment Zone Coordinating Council may: 1) recommend one of the supporting partners, or 2) recommend another entity that has demonstrated its willingness, qualifications and capacity to serve as the implementing agency for the project, or 3) defer the decision to the EZDC Board of Directors.

For those projects where the EZDC is named in the Empowerment Zone Strategic Plan as one of two or more implementing agencies, the Empowerment Zone Coordinating Council may negotiate with the other implementing agencies on the issue of which entity shall serve as the lead implementing agency.

With regard to those projects contained within the Empowerment Zone Strategic Plan where, although the EZDC has no stated role as an implementing agency, a unanimous decision regarding a lead implementing agency cannot be reached among named implementing agencies, the Empowerment Zone Coordinating Council may make a recommendation or defer the decision for recommendation to the EZDC.

III. Limitation of Action by the  
Empowerment Zone Coordinating Council

The Empowerment Zone Coordinating Council shall function for ninety (90) days from the date of this Executive Order, or until the appointment of the fifty (50) members of the Board of Directors of the EZDC, whichever occurs first. At such time, the Empowerment Zone Coordinating Council shall cease to exist.



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Dennis W. Archer  
Mayor