

**DEPARTMENTAL BUDGET INFORMATION
DEPARTMENT OF ADMINISTRATIVE HEARINGS (45)**

MISSION

The Department of Administrative Hearings (DAH) provides essential services that touch Detroit residents and businesses on a regular basis. The DAH is a quasi-judicial administrative hearings bureau that adjudicates blight tickets, thus strengthening Detroit's efforts to protect the environment, increase efficiency in operations and create a clean, sustainable city.

DESCRIPTION

The DAH is an independent administrative hearings bureau that adjudicates blight violations and assesses civil fines and costs pursuant to the schedule in the anti-blight ordinances. Since its opening in 2005, nearly 300,000 blight violation notices have been issued by the enforcing departments, and the DAH has held over 250,000 hearings.

**MAJOR INITIATIVES FOR
FY2012-13**

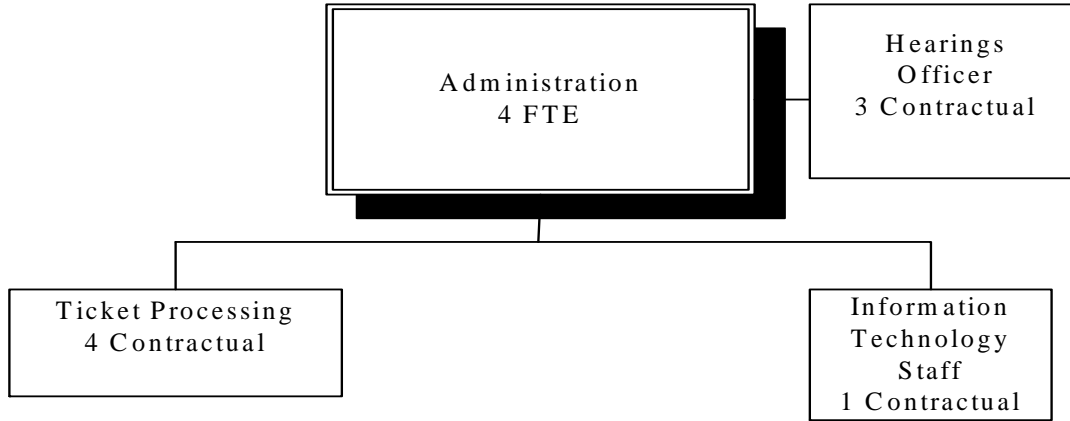
The DAH's major initiative is its integral role in the Mayor's compliance-based approach to code enforcement as a means to eradicate blight in the city. The Blight

Enforcement Working Group, a collaborative effort between the City Departments of Law, Public Works, DAH, Buildings and Safety Engineering and Environmental, and Police, will continue to implement department policies and recommend city code changes to promote more compliance with anti-blight codes. To increase operational efficiency, the DAH began adjudicating business license cases, thus reducing the need for a separate administrative hearings function at Buildings and Safety Engineering and Environmental Department. Additionally, the DAH had strengthened its successful in-house judgment notification collections effort aimed at increasing compliance with its orders and judgments.

**PLANNING FOR THE FUTURE FOR
FY2013-14, FY 2014-15, and BEYOND**

To increase compliance with blight code enforcement, the DAH will expand its in-house revenue collections program to include stronger collections tools. This will reduce the number of unpaid blight judgments and enhance the collection of city revenue.

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PERFORMANCE MEASURES AND TARGETS

Type of Performance Measure: List of Measures	2011-12 Actual	2012-13 Projection	2013-14 Target
Outputs: Units of Activity directed toward Goals:			
Number of zoning division violations heard	256	230	243
Number of solid waste/illegal dumping division violations heard	5,782	5,428	6,972
Number of property maintenance division violations heard	30,099	12,550	21,325
Outcomes: Results or Impacts of Program Activities			
Average number of days between violation issuance and hearing date	60	60	60
Percent of Decisions and Orders overturned	26%	26%	26%
Percent of Decisions and Orders appealed	0.1%	0.1	0.1%
Efficiency: Program Costs related to Units of Activity			
Percent of Orders in delinquency	61%	61%	61%
Percent of cases that are no-show	58%	58%	58%

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EXPENDITURES

	2011-12 Actual Expense	2012-13 Redbook	2013-14 Mayor's Budget Rec	Variance	Variance Percent
Salary & Wages	\$ 329,882	\$ 286,919	\$ 270,295	\$ (16,624)	-6%
Employee Benefits	294,060	255,731	332,099	76,368	30%
Prof/Contractual	456,636	12,423	539,767	527,344	4245%
Operating Supplies	11,133	13,000	13,000	-	0%
Operating Services	100,263	89,070	94,079	5,009	6%
Other Expenses	5,245	-	-	-	0%
TOTAL	\$ 1,197,219	\$ 657,143	\$ 1,249,240	\$ 592,097	90%
POSITIONS	-	0	4	4	0%

REVENUES

	2011-12 Actual Revenue	2012-13 Redbook	2013-14 Mayor's Budget Rec	Variance	Variance Percent
Fines/Forfeits	\$ -	\$ 175	\$ 175	\$ -	0%
Revenues	22,323	26,320	26,320	-	0%
Sales and Charges	871,839	630,148	630,148	-	0%
Miscellaneous	-	500	-	(500)	0%
TOTAL	\$ 894,162	\$ 657,143	\$ 656,643	\$ (500)	0%

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