

DEPARTMENTAL BUDGET INFORMATION
DEPARTMENT OF ADMINISTRATIVE HEARINGS (45)

MISSION

The Department of Administrative Hearings (DAH) is an important part of the community as it provides essential services that touch Detroit residents and businesses on a regular basis. The DAH is a quasi-judicial administrative hearings bureau that adjudicates blight tickets. The DAH plays an integral role in Detroit's efforts to protect the environment, increase efficiency in operations and create a clean, sustainable city.

DESCRIPTION

The DAH is an independent administrative hearings bureau that adjudicates and assesses civil fines and costs pursuant to the schedule of violations for blight ordinances. Since its opening in 2005, 231,904 blight violation notices have been issued by the enforcing departments and the DAH has held 227,387 hearings.

**MAJOR INITIATIVES FOR
FY 2011-12**

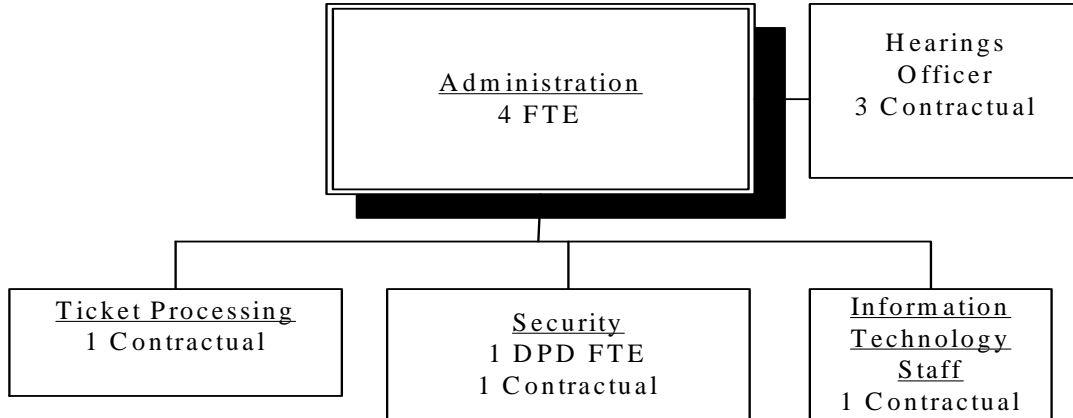
The DAH's major initiative is playing an integral role in the Mayor's new compliance-based approach to code enforcement as a means to eradicate blight in the city. The Blight Enforcement Working Group, a collaborative effort between the city Departments of Law, Public Works, DAH, Buildings Safety Engineering & Environmental, and Police, has continued to implement recent city code changes and department policies to promote more compliance with anti-blight codes. The DAH's major initiative aimed at

increased compliance was the CARE Initiative launched in 2010. CARE, the Compliance Assistance Reaching the Elderly & Indigent program, is comprised of a network of city departments and non-profit community service organizations. CARE participants are provided with additional time and assistance to remediate blight at their properties. The CARE partners are the City of Detroit Department of Human Services, the Mayor's Community Access Centers, Community Legal Resources (CLR), the Legal Aid and Defender Association (LAD), Neighborhood Legal Services Michigan and NEXT Detroit Neighborhood Initiative.

**PLANNING FOR THE FUTURE FOR
FY 2012-13, FY 2013-14and BEYOND**

In 2011 and 2012, the DAH will expand the CARE program to reach more elderly and indigent residents to increase compliance and remediate blight. To increase operational efficiency, the DAH will begin adjudicating business license cases reducing the cost of funding a separate administrative hearings function at Buildings Safety Engineering and Environmental Department. Additionally, the DAH will continue its successful in-house judgment notification collections effort aimed at increasing compliance with DAH orders and judgments. This effort will be expanded to include automated telephone reminders of unpaid blight judgments and enhancements to the current Finance Department-led collections effort.

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PERFORMANCE MEASURES AND TARGETS

Type of Performance Measure: List of Measures	2010-11 Actual	2011-12 Projection	2012-13 Target
Outputs: Units of Activity directed toward Goals:			
Number of zoning division violations heard	256	256	256
Number of solid waste/illegal dumping division violations heard	5,782	8,516	8,516
Number of property maintenance division violations heard	30,099	30,099	30,099
Outcomes: Results or Impacts of Program Activities			
Average number of days between violation issuance and hearing date	60	60	60
Percent of Decisions and Orders overturned	26%	26%	26%
Percent of Decisions and Orders appealed	0.1%	0.1	0.1%
Efficiency: Program Costs related to Units of Activity			
Percent of Orders in delinquency	61%	61%	61%
Percent of cases that are no-show	58%	58%	58%

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EXPENDITURES

	2010-11 Actual Expense	2011-12 Redbook	2012-13 Mayor's Budget Rec	Variance	Variance Percent
Salary & Wages	\$ 360,742	\$ 322,862	\$ 286,919	\$ (35,943)	-11%
Employee Benefits	282,663	307,983	255,731	(52,252)	-17%
Prof/Contractual	579,875	599,655	12,423	(587,232)	-98%
Operating Supplies	14,450	13,500	13,000	(500)	-4%
Operating Services	303,384	110,379	89,070	(21,309)	-19%
Other Expenses	4,353	0	0	0	0%
TOTAL	\$ 1,545,467	\$ 1,354,379	\$ 657,143	\$ (697,236)	-51%
POSITIONS		5	4	0	0%

REVENUES

	2010-11 Actual Expense	2011-12 Redbook	2012-13 Mayor's Budget Rec	Variance	Variance Percent
Fines/Forfeits	\$ 25	175	175	-	0%
Revenues	26,612	46,320	26,320	(20,000)	-43%
Sales and Charges	792,623	680,148	630,148	(50,000)	-7%
Miscellaneous	-	500	500	-	0%
TOTAL	\$ 819,260	\$ 727,143	\$ 657,143	\$ (70,000)	-10%

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